

Coolin Sewer District  
Board Meeting  
December 2, 1980

Bob Black commented on the telephone bill being much less than in previous months; however, it was agreed a daily log of long distance calls should be kept.

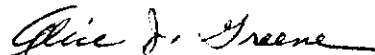
Al was excused from the meeting to return to his regular duties.

The Joint Consolidated List was reviewed. A motion was made by Bob Black that all outstanding bills be paid. The motion was seconded by Gordon Hudson and carried.

The billing was discussed. A letter will be written to Tom Ham advising him the district is discontinuing their service. Billing machines were discussed and different methods of doing the billing.

There being no further business to come before the Board the meeting was adjourned at 10:35 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

COOLIN SEWER DISTRICT

BOARD MEETING

Directors of the Coolin Sewer District met on Tuesday, November 4, 1980. Those present were: Bob Black, Ted Pugh, Howard Rutherford, Marv Breslauer, Al Stratton, Maintenance Man, and Alice Greene, Secretary.

Acting Chairman Breslauer called the meeting to order at 9:00 A.M.. Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$1,133.86; Idaho First National Savings \$29,096.71 making a total of \$30,230.57.

The Budget for 1981 was discussed. A motion was made by Ted Pugh that the budget for fiscal 1981 be approved. The motion was seconded by Bob Black and carried.

The billing rate for 1981 was discussed. A motion was made by Howard Rutherford that the district maintain the present billing rate until such a time the Directors see fit to change it. The motion was seconded by Ted Pugh and carried.

Al was called on to give his maintenance report. He stated he had purchased spare belts for the blowers at the lagoons.

Everything is winterized, and new air vacs have been ordered from Dickerson. They are sending them to the district on an experimental basis.

A new section has been ordered for the bottom of the shop door.

All new one h.p. pumps are equipped with a new solid state float. They are all sealed and are \$16.00 cheaper.

Al asked for permission of the board to purchase paint for the interior of the building. Permission was granted.

Sewer assessment for Nathaniel Pace was discussed. It was agreed to write a letter informing him he will be charged four assessments retro-active to June first.

Howard Rutherford commented on the purchase of a new typewriter and calculator for the office.

A motion was made by Bob Black to sell the old typewriter for \$50.00 and throw in the calculator for free since it needed repair. The motion was seconded by Ted Pugh and carried.

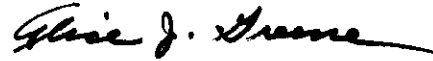
Coolin Sewer District  
Board Meeting  
November 4, 1980  
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Al was excused from the meeting to return to his regular duties.

The Joint Consolidated List was reviewed. A motion was made by Ted Pugh that the joint bills be paid. The motion was seconded by Bob Black and carried.

There being no further business to come before the board the meeting was adjourned at 10:05 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

BOARD MEETING  
COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met on Tuesday, October 7, 1980. Those present were: Ted Pugh, Marv Breslauer, Gordon Hudson, Bob Black and Secretary Alice Greene.

Acting Chairman, Marv Breslauer called the meeting to order at 9:00 A.M.. Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$491.47; Idaho First National Savings \$29,124.06 making a total of \$29,615.53.

The Board discussed the FHA payment due in December and setting aside a reserve for replacements to the system.

Irvin Johnson arrived at the meeting and reported on the wiring and hook up of his sewer system. He made a yearly payment on his account, and was excused from the meeting.

It was the feeling of the Board that they do not wish to stock septic tanks.

The Board agreed that a joint meeting should be held around December first.

Acting Chairman read a letter from the State Retirement System which would affect only the maintenance man and secretary.

Doing the billing locally from the office was discussed. It was felt the change could possibly be made on March 1, 1981. The Board authorized the purchase of a new calculator and typewriter.

A motion was made by Ted Pugh at 10:45 A.M. that the meeting be adjourned. The motion was seconded by Gordon Hudson and carried.

Respectfully submitted,

*Alice J. Greene*

Alice J. Greene, Secretary

COOLIN SEWER DISTRICT

BOARD MEETING

Directors of the Coolin Sewer District met on Tuesday, September 2, 1980. Those present were: Howard Rutherford, Gordon Hudson, Russ Bishop, Robert Black, Irvin Johnson and Mr. and Mrs. Walt Knapp, Al Stratton and Alice Greene.

Chairman Rutherford called the meeting to order at 9:05 A.M..

Mr. and Mrs. Knapp were called upon to state their reason for attending the meeting. They stated they felt they should be charged three quarterly fees instead of four as billed on June first. After discussing their facilities a motion was made by Gordon Hudson that they be billed for three charges. The motion was seconded by Bob Black and carried. Knapps were excused from the meeting.

Irvin Johnson stated he is being billed for service he cannot use. He was billed for a switchbox, and didn't think he should have to pay when he wasn't hooked up to the system. The Board stated the electrical wiring problem is the responsibility of Chris Warren. Al, Chris and Mr. Johnson will meet to try and solve the problem. At this point Mr. Johnson was excused from the meeting.

Al was called on to give a maintenance report. He stated the next two months are going to be used in getting ready for winter. First thing in line is to flush the lines, then clean air vacs and work on the pumps. All lift stations will be cleaned the first of the month. Lagoons are in good shape, but the weeds will have to be sprayed again.

Trucks are in good shape. Should have new tires for the pumper truck before winter.

The lagoon building will be insulated before winter the the vents will be winterized.

A \$90.00 telephone bill was discussed. Personnel should be more conscious of long distance calls in the future.

Coolin Board Meeting  
Tuesday, September 2, 1980

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Al was excused to return to his regular duties.

Minutes of the previous meeting were read and approved as read.

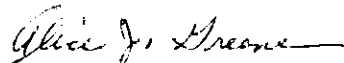
The treasurers report was given as follows: Idaho First National Checking \$1,430.52; Idaho First National Savings \$17,828.96 making a total of \$19,259.48.

The Board discussed whether to continue billing services through the bank. A motion was made by Gordon Hudson that necessary steps be taken to do the billing from the District office and eliminate having it done at the bank. The motion was seconded by Bob Black and carried.

The Joint Consolidated List was reviewed. A motion was made by Bob Black that the bills be paid. The motion was seconded by Gordon Hudson and carried.

A motion was made by Bob Black that the meeting be adjourned. The motion was seconded by Gordon Hudson and the meeting adjourned at 10:30 A.M..

Respectfully submitted,



Alice J. Greene,  
Secretary

BOARD MEETING  
COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met on Tuesday, August 5, 1980. Those present were: Howard Rutherford, Marv Breslauer, Ted Pugh, Gordon Hudson, Russ Bishop, Maintenance Man, Al Stratton and Secretary, Alice Greene.

Chairman Rutherford called the meeting to order at 9:00 A.M..

Al Stratton gave a maintenance report as follows:

1. The lift stations are being cleaned. Some odor complaints have been received from the McKeown Road Area.
2. Janet Wheeler will paint signs on the pickup which will read Coolin Sewer District and Kalispel Bay Water & Sewer District.
3. Cable at the Lodge will be buried and the statement mailed to John Young.
4. Air compressor purchased from Murray Equipment was defective and returned. They will order another to replace it.
5. Al asked for authorization of the Board to order four new one horsepower pumps. A motion was made by Ted Pugh that the District purchase four new one horsepower pumps. The motion was seconded by Marv Breslauer and carried.
6. Fifty six pumps have been repaired since January first. At this point Al stated there is nothing on the pumps that can't be repaired in the shop. There have been one hundred thirteen service calls this year to date.
7. The Board was brought up to date on the situation at Irv Johnson's place.

Al was excused from the meeting to return to his regular duties.

Minutes of the previous meeting were read and approved as read.

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Coolin Sewer District  
Board Meeting  
August 5, 1980

The Treasurers Report was given as follows: Idaho First National Checking \$3,059.15; Idaho First National Savings \$18,393.66 making a total of \$21,452.81.

Chairman Rutherford gave a brief outline of items discussed at the special board meeting on July 22nd. A motion was made by Marv Breslauer that items outlined be approved. The motion was seconded by Gordon Hudson and carried.

Chairman Rutherford stated letters will be written to Walt Knapp and Gary Fry.

Delinquent accounts were discussed. Letters were mailed to eight customers having delinquent accounts. A motion was made by Gordon Hudson that the Chairman and Secretary sign the Resolution regarding the tax levy. The motion was seconded by Marv Breslauer and carried.

The Joint Consolidated List was reviewed and discussed. A motion was made by Ted Pugh that bills be paid. The motion was seconded by Marv Breslauer and carried.

The Board was informed of a letter received from Cooke & Lamanna bringing them up to date with legislature which effects sewer districts. Directors of Recreational Sewer Districts terms will be extended until July 1981.

The Board agreed that Al should return the oxygen and acetylene tanks to Kenco.

A motion was made by Gordon Hudson that the meeting be adjourned. The motion was seconded by Ted Pugh, and the meeting adjourned at 11:00 A.M..

Respectfully submitted,

*Alice J. Greene*

Alice J. Greene  
Secretary



BOARD MEETING  
COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met on Tuesday, July 1, 1980.

Those present were: Howard Rutherford, Gordon Hudson, Bob Black, Ted Pugh, Russ Bishop, Maintenance man, Al Stratton and Secretary, Alice Greene.

Chairman Rutherford called the meeting to order at 9:00 A.M..

Al gave a maintenance report as follows: All pumps have been repaired but one. Lift stations are clean and will clean them again the first part of the month. There have been no complaints about odor.

Lagoons - Unable to spray during the rainy weather. Some of the weeds may have to be hand cut.

Parts - A complete inventory has been taken.

Lift Station #3 had lightning damage on Kalisnel District. Chris Warren was called to repair the damage. As soon as the statement is received the Insurance Company will be contacted.

Al informed the Board of complaints received about individuals seeing what they thought to be the Sewer District Pickup out late at night. The pickup in question belonged to a private individual.

Reimbursement for risers to Gary Fry and Jean Sarchet was discussed. It was agreed the District did not owe them a refund as their lawns were raised after the installation of the pump tank.

Al was excused from the meeting to return to his regular duties.

Russ stated he felt both Districts would be further ahead if they would use concrete septic tanks as there would be no replacement required.

Russ said Al is keeping a daily log of the time he spends on the west side.

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Board Meeting  
Coolin Sewer District  
Tuesday, July 1, 1980

The problems Al has had on the Coolin District have been mechanical.

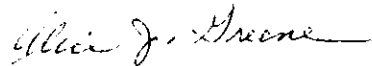
Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$1,241.12; Idaho First National Savings \$17,075.37 making a total of \$18,316.49.

The Joint Consolidated List was reviewed. A motion was made by Ted Pugh that the bills so listed be paid. The motion was seconded by Bob Black and carried.

There being no further business to come before the Board the meeting was adjourned at 10:55 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

ag:

BOARD MEETING  
COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met on Tuesday, June 3, 1980.

Those present were: Bob Black, Ted Pugh, Howard Rutherford, Marv Breslauer, Maintenance man, Al Stratton and Secretary, Alice Greene.

Chairman Rutherford called the meeting to order at 9:00 A. M..

Al gave a maintenance report as follows: He stated there was one pump down. All the rest have been repaired and put back in use.

The lift stations are in good shape.

Oil filters have been changed in both vehicles and also in the motor on the side of the pump truck.

There is no difficulty with aeration at the lagoon. <sup>Blowers</sup> ~~Pumps~~ are running on a seven day cycle.

There has been about eighty percent effectiveness with <sup>Boxygen</sup> ~~Boxygen~~ at the lagoon. Cattails will be raked upon the bank and burned.

Regarding the meeting between Jim, Gordon and Al - Al stated they do not have enough information as yet to write up anything on new installations.

Service calls on Kalispel District are double those on the Coolin District.

During the next month Al expects to clean lift stations, will pump septic tanks for businesses, identify problem areas and continue to repair pumps.

Al was excused to return to his regular duties.

Minutes of the previous meeting were read and approved as read with one exception that the word "immediately" be inserted in the Joint <sup>Board minutes of 5-13-80</sup> ~~Agreement~~.

The Treasurers Report was given as follows: Idaho First National Checking \$1,840.36; Savings Account \$6,951.27 making a total of \$8,791.63.

Increasing the existing hook up fee was discussed. A motion was made by Marvin Breslauer that the hook up fee be increased from \$500.00 to \$1,000.00 effective July 1, 1980.

Board Meeting

June 3, 1980

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The motion was seconded by Ted Pugh and carried.

It was agreed to contact Cooke & Lammana regarding some type of new growth policy.

The Board will ask Al to contact municipal plants and the Panhandle Health Department to obtain information on laundromats.

The Joint Consolidated List was discussed. A motion was made by Bob Black that the bills be paid. The motion was seconded by Ted Pugh and carried.

A survey of facilities at Cavanaugh Bay Marina will be made so they can be given an equitable charge.

Delinquent accounts were discussed. Howard and Alice will go over individual accounts before they are turned over to the County in August.

There being no further business to come before the Board the meeting was adjourned at 11:55 A.M..

Respectfully submitted,

Alice J. Greene  
Secretary

ag:

MINUTES  
JOINT BOARD MEETING

A Joint Board Meeting was held on Tuesday, May 13, 1980. Those present were: Howard Rutherford, Marv Breslauer, George Hill, Gene Nelson, Gordon Hudson, Ken Meppen, Jim Anderson, Robert Black, Ted Pugh and Secretary Alice Greene.

The meeting was called to order at 9:07 A.M. by Howard Rutherford, Chairman of the Coolin Sewer District.

The purpose of the meeting was to establish the percentage ratio of both districts as the Joint Agreement expires on May 31st. Effective June 1, 1980 the new ratio will change to forty-one percent for Kalispel and fifty-nine percent for Coolin based on three hundred seventy-five customer equivalents for Coolin; two hundred fifty-nine customer equivalents for Kalispel.

It was agreed the Joint Agreement would be on an annual basis, and reviewed every six months. Should there be a significant change, a full percentage point, adjustment to the agreement will be made <sup>immediately</sup>. After the new agreement is typed a copy will be forwarded to Kalispel for their approval.

Pricing of material for new installations was discussed. Most current invoice price plus one and one-fourth percent per month from date of invoice will be used plus fifteen percent for handling which includes freight and transportation.

Jim Anderson, Gordon Hudson and Al Stratton will meet to put together a new program for the costs of new installations and miscellaneous materials and submit it to the boards for their approval. They will also establish maintenance costs for broken lines and establish a policy if it is the responsibility of the district.


Minutes  
Joint Board Meeting  
May 13, 1980

Al's work schedule was discussed. He will work six days a week devoting Saturday's to working at the shop, cleaning trucks, etc. If he is called upon to work on Sunday, (even if only one service call) it will be recorded and he will be given compensatory time off at a later date.

A motion was made by Jim Anderson to give Al a merit adjustment of \$100.00 per month effective July first. The motion was seconded by Ted Pugh and carried.

Wages for Alice Greene's secretarial work was discussed. Coolin raised Alice's salary from <sup>49</sup> \$450.00 <sup>incl. joint</sup> to \$500.00. The question was raised as to whether the same percentage increase should be applied to Kalispel's portion of the joint secretarial expenses. It was agreed that an increase of \$5.00 would be in order.

Respectfully submitted,



Alice J. Greene  
Secretary

BOARD MEETING  
Coolin Sewer District

Directors of the Coolin Sewer District met on Tuesday, May 6, 1980. Those present were: Howard Rutherford, Marv Breslauer, Ted Pugh, Robert Black, Russ Bishop, Al Stratton, Maintenance Man and Alice Greene, Secretary.

Acting Chairman Breslauer called the meeting to order at 10:00 A.M..

Al was called upon to give a maintenance report.

1. With reference to new installations he reported his only duties are making inspections and taps into the main line.
2. All air vacs have been checked.
3. He has repaired about eight pumps altogether and none have been sent to Dickerson for repair.
4. To free lagoons of weeds and cattails he would like to order Roundup herbicide. Plants ingest it and grow themselves to death.
5. Still working on muskrat problem at the lagoons.
6. Now running blowers at the lagoon all the time.
7. Working eight to five Monday through Friday. Saturday and Sunday will clean up trucks and work around shop repairing pumps, etc. If no problems will take Sunday off.

Al was excused to return to his regular duties.

Walt Knapp of Cavanaugh Bay Marina arrived at the meeting to discuss a statement he submitted to the district for reimbursement of re-digging by hand a sewer electrical line that was damaged. The statement was four hours at \$18.00 per hour or a total of \$72.00. At this point Mr. Knapp excused himself from the meeting. A motion was made by Howard Rutherford that Mr. Knapp's bill be paid as submitted. The motion was seconded by Ted Pugh and carried.

Minutes of the previous meeting were read and approved as read.

The treasurers report was given as follows: Idaho First National checking \$1,338.50; Idaho First National Savings \$8,125.77 making a total of \$9,464.27.

The secretary was instructed to write a check to Tom Farr in the amount of \$15.00 for PVC pipe he returned to the district.

Coolin Sewer District  
Board Meeting  
Tuesday May 6, 1980


Acting Chairman Breslauer read letters received from Brink, Hinz and West. A form letter will be drafted to send customers who inquire why they as summer residents are required to pay the sewer assessment during months their residence is not being used.

The board discussed rates for businesses, rentals and living units.

The Joint Consolidated List was reviewed. A motion was made by Bob Black that bills be paid as presented. The motion was seconded by Howard Rutherford and carried.

There being no further business to come before the board the meeting adjourned at 11:45 A.M.

Respectfully submitted,



Alice J. Greene  
Secretary



COOLIN SEWER DISTRICT  
BOARD MEETING

Directors of the Coolin Sewer District met on Tuesday, April 8, 1980. Those present were: Bob Black, Howard Rutherford, Marv Breslauer, Al Stratton, Maintenance Man and Alice Greene, Secretary.

Acting Chairman, Marv Breslauer called the meeting to order at 10:07 A. M..

Al was called upon to give a maintenance report. He reported on the training school he attended at Pocatello. The meetings were the most intensive he had ever attended and the training was very worthwhile. He stated he learned alot. He will receive a Certificate as lagoon and wastewater ~~4~~ operator.

The following are items discussed with other operators:

1. Other systems, gravity flow or otherwise are having basically the same problems. The duck weed at the lagoon should be eliminated. It feeds off of minerals in the water, decays and causes odors. Sodium Nitrate applied will help control the odor.
2. Should be running blowers at the lagoon as oxygen in the water is needed to promote bacterial growth.
3. Don't recommend putting additives in lagoon.
4. Lift stations are becoming septic. Short cycle lift stations, then action takes place in the lagoon. Wash lift stations out once a month.
5. There should be no cattails around lagoon. Recommended using a boat and spraying back toward the bank with Dowpon.

Al stated he had priced parts and test equipment needed for the District. These could be ordered through Dickerson. Any part not used can be returned for full credit. The price for parts came to approximately \$225.95 and \$286.00 for test equipment.

Al was excused from the meeting to perform his regular duties.

Coolin Sewer District  
Board Meeting  
Page two-  
April 8, 1980

Minutes of the previous meeting were read and approved as read.

The Treasurers report was given as follows: Idaho First National Checking \$1,344.09; Idaho First National Savings \$6,643.83 making a total of \$7,987.92.

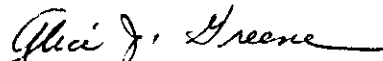
A motion was made by Howard Rutherford that Al be given permission to buy necessary test equipment in connection with repairing pumps and minimal amount of parts in order to facilitate repairing pumps. The motion was seconded by Bob Black and carried.

The Joint Consolidated List was reviewed. A motion was made by Bob Black that bills be paid as presented. The motion was seconded by Howard Rutherford and carried.

Howard stated the Flotilla Committee had requested permission of the Board for Al to use the pumper truck to pump portable facilities if needed during Coolin Days. Permission was granted.

There being no further business to come before the Board the meeting adjourned at 11:05 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

ag:

COOLIN SEWER DISTRICT

BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, March 4, 1980. Those present were: Marv Breslauer, Bob Black, Howard Rutherford, Al Stratton and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 10:00 A.M..

Minutes of the previous meeting were read and approved as read.

The treasurers report was given as follows: Idaho First National checking \$121.71; Idaho First National Savings \$11.67 making a total of \$133.38.

The Joint Consolidated List was reviewed. A motion was made by Bob Black that bills be paid. The motion was seconded by Howard Rutherford and carried.

Al was asked to give a maintenance report. He reported on his trip to Dickerson where he learned to tear pumps down and put them back together.

He presented a diagram of a self-standing hoist to be used for reeling pumps up which was designed to be handled by one person. It would raise six hundred pounds approximately twenty feet. It was agreed to wait on the decision of having this built until May first when Russ Bishop returns.

Al stated a \$25.00 registration fee was sent to Pocatello for the school he will attend. The Board agreed to give Al an advance check in the amount of \$400.00 to cover expenses. He will drive the Sewer District pickup, and is to keep track of motel receipts, meals, etc.

Al was given permission to purchase a mechanics tool box for small tools at the cost of approximately \$25.00.

Al stated he has started an inventory on tools and larger expensive items.


A motion was made by Howard Rutherford that in accordance with the original employment agreement that on April first Al Stratton be given a 13.3 percent cost of living increase. The motion was seconded by Bob Black and carried.

Coolin Sewer District  
Board Meeting  
March 4, 1980

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There being no further business to come before the board the meeting  
was adjourned at 10:55 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

ag:

BOARD MEETING MINUTES  
COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met at the office in the maintenance building on Wednesday, February 13, 1980. Those present were: Marv Breslauer, Robert Black, Howard Rutherford, Al Stratton and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 9:10 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National checking \$746.47; Idaho First National Savings \$741.97 making a total of \$1,488.44.

Al was asked to give a maintenance report. He stated the pressure washer had been taken to Murray Equipment for repair.

He also brought up and discussed with the Board certification of waste water operators. A school will be held in Pocatello, Idaho on March 18, 19, and 20th. Registration fee for the course is \$25.00. A motion was made by Howard Rutherford that Al register for the course, and take the test to become a certified operator. The motion was seconded by Bob Black and carried.

Al proposed the district stock enough parts from Dickerson to get by on pump repair. This would save labor costs as well as waiting two or three weeks for pumps to be repaired by Dickerson. A motion was made by Howard Rutherford that if Al can arrange with Dickerson to learn to repair pumps under their supervision that he do so. The motion was seconded by Bob Black and carried.

Al gave a report on kilowatt hours used and the comparison of the two districts. The last service call for Coolin was on January 17th. Al stated he had two calls for Coolin compared to ten for Kalispel.

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Board Meeting  
Coolin Sewer District-  
February 13, 1980

Acting Chairman Breslauer advised the Board that settlement in full has been made on the invoice of Frank Chapin for the 1977 Audit.

The Joint Consolidated List was discussed. A motion was made by Bob Black that joint bills be paid. The motion was seconded by Howard Rutherford and carried.

There being no further business to come before the Board the meeting adjourned at 11:50 A.M..

Respectfully submitted,



Alice Greene  
Secretary

ag:

BOARD MEETING MINUTES

COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met at the office in the maintenance building on Wednesday, January 16, 1980.

Those present were: Bob Black, Howard Rutherford, Marv Breslauer and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 9:05 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$1,436.40; Idaho First National Savings \$3,022.57 making a total of \$4,458.97.

It was agreed to pay in full one invoice still outstanding to Dickerson Pump and Irrigation.

Acting Chairman Breslauer stated the Financial Statement will be published in the Priest River Times on Thursday, January 17th.

\* A new Joint Agreement will be typed up showing the percentage ratio remaining at 60-40% until June 1, 1980. The joint payment for secretarial services will remain at \$50.00 per month until June first.

A new office has been established for Al, and in the near future a desk will be acquired for his use. The Telephone Company will move the recorder and install a telephone in Al's office on Friday, the 18th.

Al was called upon to give a maintenance report. He stated all truck modifications have been completed. With the air vacs clean and the system working the way it is he does not anticipate any problems the remainder of the winter. At this point Al was excused from the meeting.

The Joint Consolidated List was reviewed by the Board. A motion was made by Howard Rutherford that the bills be paid as outlined. The motion was seconded by Bob Black and carried.

The Board reviewed the Audit, and read a letter received from Keith Nickisch wherein he listed some recommendations for record keeping.

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Directors salaries were paid for the year 1979.

Reports due Farmers Home Administration will be completed and mailed before the end of February.

Salary for the secretary will be increased to \$500.00 per month retro-active to December 1, 1979.

There being no further business to come before the Board the meeting adjourned at 10:15 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

ajg:



COOLIN SEWER DISTRICT

BOARD MEETING

Directors of the Coolin Sewer District met in the office of the maintenance building on Tuesday, November 6, 1979.

Those present were: Ted Pugh, Bob Black, Howard Rutherford, Gordon Hudson, Marv Breslauer, Maintenance consultant, Russ Bishop and Secretary, Alice Greene.

<sup>acting</sup> Chairman Breslauer called the meeting to order at 9:00 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$2,932.74; Idaho First National Savings \$10,511.58 making a total of \$13,444.32.

Chairman stated the district has \$6,000.00 less this year than the previous year at this time. The December billing will leave a balance of \$16,600.00. The Annual payment to F.H.A. is \$19,907.00 which will leave the district approximately \$3,300.00 short this year. Repairs and maintenance costs this year were \$15,000.00 compared to \$4,000.00 last year.

Twenty one pumps have recently been repaired by Dickerson and they have six more ready to be picked up.

Increasing the rates on December first was discussed. Russ Bishop made a suggestion that the Board meet with the Kalispel Board for a joint meeting to get an adjustment on the percentage ratio, and then discuss the rate increase.

A report was given by Russ Bishop as follows: The district received an invoice from Walt Knapp in the amount of \$72.00 for labor, equipment and maintenance to repair damaged electric wire cut by the Telephone Company. The Invoice will be returned to Knapp along with a letter stating this work was not authorized by anyone from the Coolin Sewer District; that it is not a Coolin Sewer District bill, and should be forwarded to the Telephone Company for payment.

Al is going to take off all the air vacs, clean them and put them back on. Lines will be flushed in the spring, air vacs will be cleaned, and service calls will be made at the same time. Everything is working satisfactorily on this side and only routine maintenance will be required this winter.

Al was taking Wednesdays off. He is now working five days straight through.

Special meeting of Coolin Board at Sewer Office 10:00 A.M.,

Thursday, November 8, 1979.

Attending:

Breslauer  
Rutherford  
Pugh  
Hudson

Observer:

Bishop

1. Ted Pugh moved that sewer assessment be increased from \$12.50 per month to \$15.00 per month effective December 1, 1979. Gordon Hudson seconded the motion. Motion was carried.
2. Gordon Hudson moved that the budget for the fiscal year 12-1-79 to 11-30-80 be approved. Ted Pugh seconded the motion. Motion was carried.

Minutes taken by:

Marvin Breslauer  
Chairman  
Coolin Sewer District

MB:ag

JOINT MEETING OF COOLIN AND KALISPEL BOARDS  
SEWER OFFICE, 9:00 A.M., Thursday, NOVEMBER 8, 1979

Attending:

Breslauer  
Rutherford  
Pugh  
Hudson

Coolin

Observer: Russ Bishop

Nelson  
Meppen  
Crouch

Kalispel

The cost-sharing ratio was calculated. Still 60-40%. Computed as follows:

Coolin		Kalispel	
At 12-1-78	356	Linger Longer	38
Trailer park	10	Hill's Resort	16
Gindraux	1	Priest Lake Marina	5
?	<u>1</u>	Forest Service	23
	368	Individuals	163
		Plus new hookups:	
		Linger Longer	4
		Rudy	<u>1</u>
			250

The cost-sharing ratio of 60-40% will be used for six months (12-1-79-5-31-80). It will be reviewed on or before 6-1-80.

Coolin Board advised Kalispel Board Members that the Coolin District assessment will be increased from \$12.50 per month to \$15.00 per month, effective 12-1-79. The Kalispel Board will advise whether they will do the same.

Minutes taken by:

Marvin Breslauer  
Chairman  
Coolin Sewer District

Coolin Sewer District  
Board Meeting  
November 6, 1979

Page two-

The blowers should be started at the lagoon next spring before the ice breaks up.

Russ stated he will make an outline of work that should be done this winter.

The hour meters should be read once a month and the readings given to Gordon Hudson.

Upkeep of the pumper truck was discussed. Russ stated if new tires are purchased he would recommend having the old one's recapped. The vacuum pump can be overhauled by Tom Moar, and he may be able to fix the alternator.

Some solution will try to be worked out next spring to lift pumps upon the truck.

The Joint Consolidated List was reviewed and discussed. A motion was made by Ted Pugh that the bills be paid. The motion was seconded by Bob Black and carried.

Percentage rate on new installations was discussed. A motion was made by Ted Pugh that it was agreed by the Board that the prices charged to customers for equipment used in new installations should be based on the price paid by the district plus one and one-fourth percent per month of that cost since incurred, plus an additional cost of fifteen percent for handling. The motion was seconded by Bob Black and carried.

Chairman read a letter from Cooke & Lamanna stating the district's Financial Statement for the preceding year be published once during the first week of January in a newspaper having general circulation within the district.

Forms have been received from F.H.A. for use in making out the operating budget.

There being no further business to come before the board the meeting was adjourned at 12:05 P.M..

Respectfully submitted,

*Alice J. Greene*

Alice J. Greene  
Secretary

Coolin Sewer District  
Board Meeting

Directors of the Coolin Sewer District met in the office of the maintenance building on Tuesday, October 2, 1979. Those present were: Bob Black, Ted Pugh, Howard Rutherford, Marvin Breslauer and Secretary, Alice Greene.

Chairman Rutherford called the meeting to order at 9:00 A.M..

Al Stratton was called upon to give a maintenance report. Al stated the portable pump used for pumping septic tanks that are down over the bank works excellent. He anticipated that by the time snow flies every pump tank that is on the system will have been pumped.

All air vacs are now marked with galvanized aluminum tags, and each one will have a drawing and description.

Al stated that cutting doesn't seem to be the answer for the weed problem. He would like to use some type of spray that would kill the brush completely.

He stated he has had no major problems, and is keeping a daily log of his activities.

The minutes of the previous meeting were read and approved as read with the exception of a motion made by Marvin Breslauer that the policy for charging sewer assessments as amended shall be as follows: One charge be made for each business that has plumbing and one charge for each living unit. Rental units, (motels, etc.) will be calculated on a case by case basis. Special purpose businesses (laundromats, etc.) will also be calculated on a case by case basis.

The Treasurers Report was read as follows: Idaho First National checking \$1,421.18; Idaho First National Savings \$3,318.76 making a total of \$4,739.94.

The Joint Consolidated List was reviewed and discussed. A motion was made by Marv Breslauer that bills be paid as submitted. The motion was seconded by Ted Pugh and carried.

A motion was made by Marv Breslauer that Russ Bishop be retained as maintenance consultant for the Coolin Sewer District only, for the period September 1, through November 30, 1979, be paid a fee of \$300.00 per month, and be reimbursed for personal vehicle use and other expense incurred. The motion was seconded by Ted Pugh and carried.

Coolin Board Meeting

Page two -  
October 2, 1979

A motion was made by Marv Breslauer that an additional desk be purchased, and that a telephone extension be ordered for the purpose of setting up an office for the maintenance employee. The motion was seconded by Bob Black and carried.

There being no further business to come before the board the meeting was adjourned at 11:10 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

Coolin Sewer District  
Board Meeting

Directors of the Coolin Sewer District met in the office of the maintenance building on Tuesday, September 11, 1979.

Those present were: Howard Rutherford, Marv Breslauer, Gordon Hudson, Superintendent Russ Bishop and Secretary Alice Greene.

Chairman Rutherford called the meeting to order at 9:05 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$111.19; Idaho First National Savings \$7,318.76 making a total of \$7,429.95.

The Board was advised that out of ten delinquent accounts turned in three have made payment in full.

Russ gave the following maintenance report: A new eight horsepower Teal pump has been purchased from Granger Company for use in pumping septic tanks that are inaccessible by truck. A new hand cart was purchased from Granger also.

Kalispel District has tried a new \$1,400.00 treatment at their lagoon, and each lift station. The purpose of the treatment is to clean the lines out, take care of the odor and kill the duck weed. Results from the treatment should be noticeable within ninety days. After the initial treatment the cost is around \$300.00 per year.

Al is setting up records of what he has pumped to date, when he oils the blowers, and when he cleans the lift stations.

Russ stated he is retiring as of September first. He said Al is doing a good job, but he felt someone should check on what he is doing. Al is now taking one day a week off. Russ stated Al could spend Saturdays and Sundays cleaning up the trucks, etc. He also should keep someone informed at all times when he leaves the office.

It was agreed Al should contact Gordon Hudson and inform him where he is going, and where he can be contacted.

Russ stated a representative from FHA had been up and looked over the system. They had discussed the possibility of the district borrowing money from FHA to purchase new pumps. The money is available at ten percent.

On any new installation Al will make up a list of items used. The secretary will price it with the current price list and type up the statement. The Chairman or a member of the Board will be asked to check it over before mailing.

Coolin Board Meeting  
September 11, 1979

Page two-

Board members present agreed that ten assessments was a fair charge for the Coolin Drive-Inn and trailer park combined. This covers the Drive-In, nine permanent spaces and one over night space. It allows for an average vacancy of one space in total.

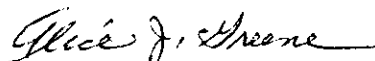
A motion was made by Marv Breslauer that one charge be made for each business that has plumbing and one charge for each living unit. Transient living units (motels, etc.) will be calculated on a case by case basis. The policy for charging sewer assessments as amended shall be as follows: Special purpose businesses (laundromats, etc.) will also be calculated on a case by case basis. The motion was seconded by Gordon Hudson and carried.

The Joint Consolidated List was reviewed and discussed. A motion was made by Marv Breslauer that expenses be paid as noted. The motion was seconded by Gordon Hudson and carried.

A motion was made by Marv Breslauer that an office be established for the maintenance man including a telephone extension, and that a new secretarial desk be purchased. The motion was seconded by Gordon Hudson and carried.

There being no further business to come before the board the meeting adjourned.

Respectfully submitted,



Alice J. Greene  
Secretary



BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, November 7, 1978.

Those present were: Russ Bishop, Ted Pugh, Bob Black, Marv Breslauer, Howard Rutherford and Secretary Alice Greene.

Chairman Bishop called the meeting to order at 10:00 A. M..

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National checking account \$3,929.28; Washington Trust checking account \$5,212.23; Idaho First National Savings \$7,792.90 making a total of \$16,934.41.

Chairman stated a letter had been received from Washington Trust to the affect that they are discontinuing billing services to the district effective January 1979.

Marv Breslauer presented the proposed Budget for 1979. After discussion a motion was made by Ted Pugh that the Board approve the budget as read. The motion was seconded by Howard Rutherford and carried.

The Joint Consolidated List was discussed. A motion was made by Ted Pugh that joint expenses be paid. The motion was seconded by Marv Breslauer and carried.

Chairman stated a letter had been received from Durtschi informing the Board they have moved to a new location and are available for services.

A letter will be written to Gordon Trombley, State of Idaho informing him the intent of the district is to pay the balance owed of \$847.38. A motion was made by Bob Black that the balance be paid no later than July 1, 1979. The motion was seconded by Marv Breslauer and carried.

A letter worded the same as the one sent in 1975 informing customers of an increase in rates will be forwarded with the December first billing. One additional statement will be added that this is the first increase in rates since December of 1975. They will also be informed that copies of the budget will be available upon request.

A letter has been received from Don Nelson stating he will accept the job as maintenance man for the districts at a salary of \$1,400.00 per month plus full medical coverage.

The Board agreed to pay Jim Young for work he has done on Mondays which is his day off.

There being no further business to come before the Board the meeting adjourned at 11:15 A. M..

Respectfully submitted,

*Alice Greene*

Alice Greene, Secretary

Page two -

Board Meeting  
December 5, 1978

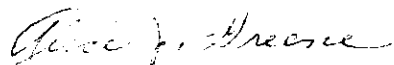
Russ Bishop - Term expires December 1982.

Three judges will be appointed to work on the election board, and will be paid \$17.00 each.

Secretary Alice Greene was advised that effective December 1, 1978 she will be paid on a monthly basis at the rate of \$375.00. After two billing periods this salary will be adjusted retro-active to December first depending on additional time involved. Kalispel Bay District will pay a flat fee of \$50.00 per month for secretarial and bookkeeping services for the joint billings. Any additional services requested by Kalispel will be billed over and above the \$50.00 monthly fee at the rate of \$8.00 per hour effective December 1, 1978.

There being no further business to come before the Board the meeting was adjourned at 11:30 A. M..

Respectfully submitted,



Alice J. Greene, Secretary

ag:

## Board Meeting

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, December 5, 1978. Those present were Marv Breslauer, Bob Black, Howard Rutherford and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 10:05 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows:

Idaho First National Checking	\$3,044.52
Washington Trust Checking	5,468.23
Idaho First National Savings Account -	<u>7,792.90</u>
Total	\$16,305.65

The Joint Consolidated List of Expenses was discussed. A motion was made by Howard Rutherford that the bills as outlined be paid. The motion was seconded by Bob Black and carried.

Medical coverage for the new maintenance man was discussed. He will not be eligible for coverage under the State Plan, as only persons employed by the State of Idaho qualify. Joe Swendig was contacted, and he will send a man to Coolin to explain medical coverage.

Contract regarding the billing has been received from Idaho First National Bank. Original copies of the contract will be signed and returned. A motion was made by Howard Rutherford that the contract with the Idaho First National Bank regarding the billing be accepted by the Board as amended. The motion was seconded by Bob Black and carried.

Mileage rate per mile was discussed. A motion was made by Bob Black that payment for auto expenses incurred by Directors and employees in connection with Coolin Sewer District be reimbursed at current I.R.S. standards. The motion was seconded by Howard Rutherford and carried. It was agreed to change the present mileage rate from .12 per mile to .17 per mile retro-active to November first.

Election of officers to be held on January 9, 1979 was discussed. Election is held the second Tuesday of January at the end of any year that a Directors term has expired. Voters can cast their ballots from noon to 8:00 p.m..

Terms of present Directors are as follows:

Howard Rutherford - Will run for election January 1979. Will serve out the remainder of Ken Brown's term which will expire December 1982.

Marvin Breslauer - Will run for election January 1979 for a full six year term. Expiration date December 1984.

Bob Black and Ted Pugh - Terms expire December 1980.

COOLIN SEWER DISTRICT

BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, August 7, 1979.

Those present were: Howard Rutherford, Gordon Hudson, Bob Black, Marv Breslauer, Superintendent, Russ Bishop and Secretary, Alice Greene.

Chairman Rutherford called the meeting to order at 9:00 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers report was given as follows: Idaho First National checking \$2,644.14; Idaho First National savings \$8,637.16 making a total of \$11,281.30.

The following maintenance report was given by Russ Bishop: He stated the gopher problem has pretty well been taken care of by the use of poison peanuts.

An air vac problem was corrected by putting bigger pumps in. From now on every time a service call is adjacent to an air vac it will be checked. Methane gas gets in the line which causes a problem.

A new relay was put in Lift Station number two. Northern Lights will check the voltage. Some odor complaints have been <sup>received in</sup> ~~made throughout~~ the district.

It was suggested by Russ that the remaining oxygen and acetylene be given to Tom Moar to use. In the future welding will be hired done by the district.

Twenty four pumps were sent to Dickerson for repair. The average cost of parts per pump is \$160.00 and the cost of labor per pump is \$31.25.

E.M.T runs by Al Stratton were discussed. A motion was made by Gordon Hudson that in the event of an emergency, on the basis no other E.M.T is available, Al will be allowed to respond to ~~an~~ E.M.T calls <sup>the maintenance work by</sup> ~~made by him~~ <sup>made by him</sup>.

Chairman Rutherford stated Al had used the sewer district <sup>orange trucks</sup> ~~pickup~~ to pull someone out of the ditch. It was agreed by the Board that the trucks are to be used only for sewer district business.

Page two -

Coolin Sewer District  
Board Meeting  
August 7, 1979

A letter dated July 24th from Cooke & Lamanna was read regarding cancellation of the hearing of Jim Young.

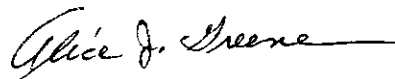
The billing was discussed. It has not worked out as satisfactorily as hoped. Tom Ham is coming up from Boise to help resolve some of the problems.

The Joint Consolidated List was reviewed and discussed. A motion was made by Marv Breslauer that the bills be approved for payment. The motion was seconded by Gordon Hudson and carried.

Delinquent accounts were discussed. Certified registered letters were sent to ten delinquents. A motion was made by Bob Black that the Chairman and secretary sign the Resolution regarding the tax levy. The motion was seconded by Marv Breslauer and carried.

There being no further business to come before the Board the meeting adjourned at 10:04 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

BOARD MEETING - COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met at the office in the maintenance building on Wednesday, July 3, 1979.

Those present were: Bob Black, Marv Breslauer, Howard Rutherford, Superintendent Russ Bishop and Secretary Alice Greene.

Chairman Rutherford called the meeting to order at 9:15 A.M.

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National checking \$1,280.25; Idaho First National Savings \$12,359.36 making a total of \$13,639.61.

Chairman read a letter from Lawyer Tom Cooke stating the hearing regarding the Claim of Jim Young would be held at 9:00 A.M., July 25th at the Dept. of Labor in Sandpoint. The Board will await Mr. Cooke's further instructions regarding the hearing. A letter from Gene Nelson was also read stating the Kalispel Bay Directors are in agreement with the Coolin Directors decision concerning the claim.

Chairman read a letter sent to Gordon Trombley concerning the District's final payment to The State of Idaho.

The Board reviewed and discussed the Joint Consolidated List. A motion was made by Marv Breslauer that the joint bills be paid. The motion was seconded by Bob Black and carried.

The Board also approved payment of Directors salary in the amount of \$20.00 to Russ Bishop.

Secretary is to check back and find out if oxygen and acetylene tanks were purchased by the District. A motion was made by Marv Breslauer that the District return the tanks in the absence of finding out that the District owns the oxygen and acetylene tanks. If evidence of ownership is found the District will keep the tanks and notify Kenco to stop demurrage charges. The motion was seconded by Bob Black and carried.

Coolin District Board Meeting  
Page two - (Continued)  
July 3, 1979

Russ Bishop gave a report on maintenance. He stated everything is pretty well caught up. The brush has all been cut at the lagoon after three years, and the sprinkling system is all ready to go. The lift stations are being flushed every month and all air vacs have been cleaned. Five new one horsepower pumps have been purchased. Possibly this winter Al can learn to repair pumps.

Produce Supply will be contacted to see if they can haul pumps from Spokane after being repaired by Dickerson. They need to be boxed to prevent the plastic arm from getting broken.

Russ also reported that Al is keeping good records of what he is doing each day.

A motion was made by Bob Black that the meeting adjourn at 10:45 A.M.. The motion was seconded by Marv Breslauer and carried.

Respectfully submitted,

*Alice J. Greene*

Alice J. Greene  
Secretary

BOARD MEETING  
COOLIN SEWER DISTRICT

Directors of the Coolin Sewer District met on Tuesday, June 5, 1979 in the office of the maintenance building.

Those present were: Marvin Breslauer, Bob Black, Ted Pugh, Gordon Hudson and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 9:00 A.M. Minutes of the previous meeting were not read as the minute book was at the office of Cooke & Lamanna. The minutes will be read at the next meeting.

The Treasurers Report was given as follows: Money Manager Account \$5,823.65; Checking Account \$2,794.20 making a total of \$8,617.85.

Acting Chairman Breslauer informed the board that <sup>the</sup> State Retirement rate for employers will increase from 7.3% to 8.5% effective July 1, 1979.

A letter was passed around from the State Department of Revenue and Taxation outlining rules for contract labor.

A "Thank you" letter from N. R. Low of Sunshine Valley Developments of Canada was read regarding his tour of the Coolin pressure sewer system.

A request by Irv Johnson to hook up to the sewer was discussed. He owns four lots and would like all four lots on one septic tank. The Board proposed that when Mr. Johnson first hooks up to the system he will be charged a hook up fee. When a second house is built the Board will discuss sharing one tank for two houses. It was felt as long as the tank is adequate it should not create a problem.

The subject of Al Stratton's eyeglasses being broken was discussed. The hose that connects to the pumper truck came loose striking his glasses causing them to break. A motion was made by Marv Breslauer that the District pay the cost of new glasses. The motion was seconded by Ted Pugh and carried.

The Department of Labor has notified the District there will be a hearing regarding a wage claim filed by Jim Young. Russ Bishop has taken all necessary information to the lawyer.



Board Meeting  
Coolin Sewer District  
Page two-  
June 5, 1979

Acting Chairman Breslauer stated that a gas tank and pump for the District is now out of the question as dealers are not taking on any new accounts. Superintendent Bishop will give a report at the next meeting on maintenance work that has been done.

A motion was made by Ted Pugh at 9:45 A.M. that the meeting adjourn. The motion was seconded by Gordon Hudson and carried.

Respectfully submitted,

*Alice J. Greene*

Alice J. Greene  
Secretary

ajg:

BOARD MEETING

Directors of the Coolin Sewer District met in the office of the maintenance building on Tuesday, May 8, 1979.

Those present were: Howard Rutherford, Bob Black, Ted Pugh, Marvin Breslauer, Gordon Hudson, Superintendent Russ Bishop and Secretary Alice Greene.

Chairman Rutherford called the meeting to order at 10:00 A.M. Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking, \$1,604.05; Idaho First Savings \$8,823.65 making a total of \$10,427.70.

A motion was made by Marv Breslauer that the board members delegate to the Superintendent the authority for the Sewer District trucks to leave the district. The motion was seconded by Ted Pugh and passed.

Marvin Breslauer explained to the Board the Jim Young-Al Stratton transition.

Bob Black reported on the winter problem, and the air vacs. The air vacs are now all cleaned out.

\* Chairman Rutherford explained to the Board that during the freeze up the District had Al Stratton pump four hours per night. When Al started working full time April first, Jim Brennan was hired to do the night pumping. The cost to the District for the extra pumping was \$3,373.52

Russ Bishop reported on the winter problems on the west side. He stated Kalispel District was contemplating re-routing the line at Linger Longer due to freeze ups. The Coolin Board does not feel this would be a capital improvement as it would not be something that would increase the value. Russ will report back to the Kalispel Board.

Chairman Rutherford stated that Russ will be attending Board meetings on a regular basis.

Board Meeting  
April 8, 1979

Marv Breslauer moved that the Board meeting day be changed to the first Tuesday of the month at 9:00 A.M., beginning with the June meeting. The Board will excuse Gordon Hudson from the Board Meetings for three or four months as the Board Meeting day conflicts with his business during the summer months.

Chairman Rutherford appointed Gordon Hudson to act as contact man for the Coolin District reporting complaints to Russ Bishop.

The Board agreed to hire the services of Attorneys Cooke and Lamanna for legal advice.

The Joint Consolidated List was reviewed. A motion was made by Ted Pugh that bills be paid as listed. The motion was seconded by Gordon Hudson and passed.

Russ reported that the Gendreau installation has been completed, and they will be billed a \$100.00 hook up fee plus the cost of installation.

The billing of Keith Echeverri was discussed. It was agreed to delete one charge of \$37.50 from his billing beginning June first.

The billing of Scotty Atkins and Jim Roberts will remain the same. The trailer park hooking up to the sewer was deferred until a later date.

Bonner County Waterways will be contacted concerning the restrooms at Bayshore East Marina. The Board agreed to using the District truck to blow out the line connecting the boat pumping facility to the Coolin system.

State Parks Department dumping into the lagoon was discussed. The Board feels the system is designed only for affluent. Ken Durtschi will be contacted for an opinion on this.

A copy of Ackerman's Excavating Policy for Workmen's Compensation will be requested.

Chairman Rutherford read a letter from Frank Chapin, and a reply by Marv Breslauer regarding charges made for the 1977 Audit. It was agreed to table this until Mr. Chapin contacts the District.

Board Meeting  
May 8, 1979

The amount of \$847.38 will be paid to the State of Idaho by July 1, 1979.

Russ will take inventory on all pumps. He stated the District has eight or nine pumps that are obligated to people who have vacant lots. A preventative maintenance program will be started by pulling pumps and checking them.

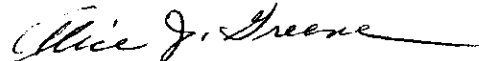
The Board gave the Superintendent authority to purchase supplies as needed for maintenance.

Purchasing a gas tank and pump for the Districts was discussed. Russ will look into this, and find out what is available.

A motion was made by Ted Pugh that beginning July 1, 1979 the hook up fee rate be increased to \$500.00. The motion was seconded by Bob Black and passed.

There being no further business to come before the Board the meeting was adjourned at 11:52 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

ag:

COOLIN SEWER DISTRICT  
BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, April 3, 1979.

Those present were: Marvin Breslauer, Robert Black, Howard Rutherford, Gordon Hudson and Secretary Alice Greene.

The meeting was called to order at 10:05 A.M. by Acting Chairman Marv Breslauer.

Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National checking \$2,642.71; Idaho First National Savings \$8,641.80 making a total of \$11,284.51.

Acting Chairman Breslauer called for a motion to increase the salary of the secretary \$75.00 per month retro-active to December 1, 1978, and pay a lump sum one time salary payment of \$400.00 to compensate for the extra time spent on the billing. The above motion was made by Howard Rutherford and seconded by Bob Black. The motion carried.

A motion was made by Howard Rutherford to accept the resignation of Russ Bishop from the Board effective April first. The motion was seconded by Bob Black and carried.

A motion was made by Bob Black to appoint Gordon Hudson to serve out the unexpired term of Russ Bishop. The motion was seconded by Howard Rutherford and carried.

A motion was made by Howard Rutherford that the district pay Al Stratton a salary of \$1,125.00 per month effective April 1, 1979. The motion was seconded by Bob Black and carried. Al will have one day a week off and has indicated he would prefer to take Wednesdays off.

Acting Chairman Breslauer stated that the Districts are providing Al Stratton and family with Blue Cross Major Medical Insurance at the current cost of \$55.70 per month. The insurance will be procured by and paid for by the employer.

A motion was made by Howard Rutherford that the District provide the Major Medical Program for Al Stratton and family as outlined above. The motion was seconded by Gordon Hudson and carried.

A motion was made by Bob Black that the District hereby accept the resignation of James P. Young as maintenance man as of March 31, 1979. The motion was seconded by Howard Rutherford and carried.

A motion was made by Howard Rutherford that the District hire Russ Bishop as a part time superintendent at a salary of \$3,200.00 plus an expense allowance of \$1,800.00 covering the seven month period of May first through November 30, 1979. The motion was seconded by Bob Black and carried.

Russ Bishop will have sole authority to supervise the maintenance man; that is, he alone will give work instructions to Al Stratton. Each board will designate one board member to be the contact man to Russ. This will eliminate all ten directors contacting him. The salary of Russ Bishop will be joint.

Tom Low has responded to the Board indicating he does not want the job of maintenance man.

There was discussion of increasing the sewer hook up fee. It was agreed to wait until a full board is present to make a decision on this.

It was agreed the Board should decide on a base fee to charge State Parks, etc., for dumping into the lagoon.

The Board will decide in the near future who they want as an attorney. They felt it should be someone not too far away from the District, and who is familiar with sewer districts.

A motion was made by Bob Black that Howard Rutherford be the new Chairman of the Board. The motion was seconded by Gordon Hudson and carried. Marv Breslauer will be available to serve as Acting Chairman for six months beginning October first.

The Board set the following policy for the maintenance man:

He will have one day off a week when he will be completely free. He will have two weeks paid vacation per year when he can leave the District. During the winter months when the work is slower he will be allowed to do other work at a salary providing sewer business comes first.

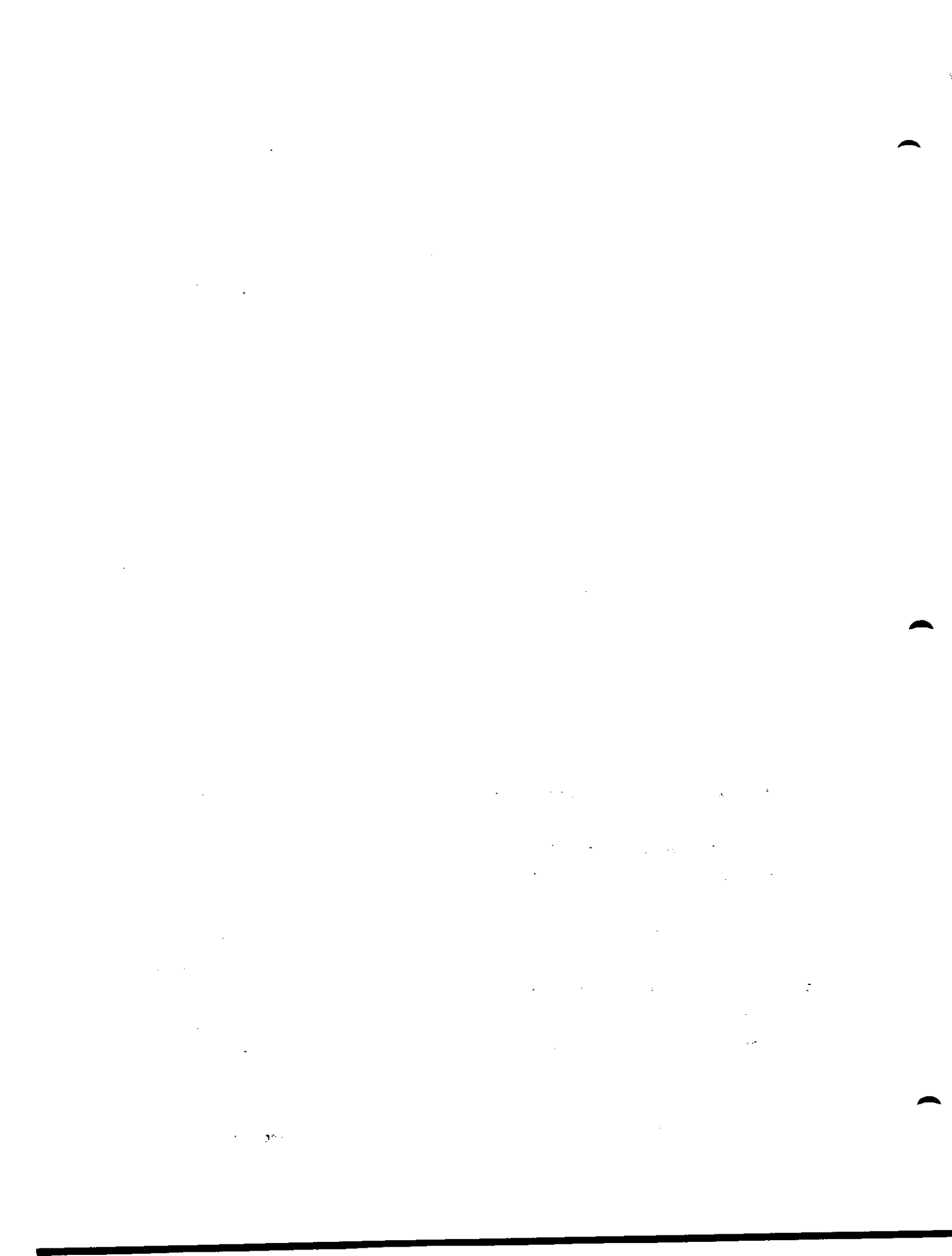
Sewer District trucks should not leave the District unless authorized by the Board.

The Joint Consolidated List of Expenses was discussed. A motion was made by Howard Rutherford that bills be paid as outlined. The motion was seconded by Bob Black and carried.

There was discussion of changing the meeting date of the Board. A motion was made by Gordon Hudson that the meeting date be changed to the first Monday of the month beginning with the June meeting. The motion was seconded by Bob Black and carried.

There being no further business to come before the Board the meeting adjourned at 12:25 P.M..

Respectfully submitted,  
*Alice Greene*  
Alice Greene, Secretary



## BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, March 6, 1979.

Those present were: Marvin Breslauer, Bob Black, Howard Rutherford and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 10:05 A.M..

Minutes of the previous meeting were read and approved as read.

The Treasurers report was given as follows: Idaho First National Checking \$3,229.28; Idaho First National Savings \$385.56 making a total of \$3,614.84.

Secretary reported on the March first billing. All statements were mailed the day they were received from Idaho First.

Howard Rutherford reported that Tom Low had met with him for a couple of hours regarding the position of maintenance man. Howard explained to him what the job consists of and what training he would need. Tom would like to wait until Ackerman has returned from vacation, and will inform the Board of his decision at that time. The Board will assure Tom they will hire a back up man for relief during his vacation and days off.

- Jim Young has stated that he will terminate the thirty first day of March. Proper forms will be completed and signed regarding a refund of his retirement.

Ken Durtschi was contacted regarding trying to isolate problem of frozen line.

Mr. VonWaggoner of the State Retirement arrived during the Board Meeting to Audit the retirement reports for the past year. He also answered a few questions concerning retirement.

A motion was made by Howard Rutherford that the bills on the Joint Consolidated List be paid as outlined. The motion was seconded by Bob Black and passed.




Board Meeting Minutes -

March 6, 1979

Marv stated he had contacted Don Nelson by telephone, and he advised that he will not be accepting the position of maintenance man. He will confirm this in writing.

There being no further business to come before the Board the meeting was adjourned at 11:50 A.M..

Respectfully submitted,



Alice J. Greene  
Secretary

ag:

BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, January 16, 1979.

Those present were: Marvin Breslauer, Bob Black, Howard Rutherford and Secretary Alice Greene.

Acting Chairman, Marv Breslauer called the meeting to order at 10:05 A.M.. Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given as follows: Idaho First National Checking \$3,547.58; Washington Trust Checking \$3,272.13; Idaho First National Savings Account \$385.56 making a total of \$7,205.27.

The Auditor has completed the 1978 Audit. Several requests have been received for copies of the Budget, and they will be mailed out when received from the Auditor.

A letter will be written to Mrs. Keith Edwardson who has made inquiry concerning further charge on a separate living unit.

An Invoice received from Frank Chapin was discussed. It was agreed to write a letter to him stating that a decision would be made in the spring when the full Board meets.

The Joint Consolidated List was discussed. A motion was made by Howard Rutherford that invoices be paid as outlined pending further clarification on the invoice from Dickerson. The motion was seconded by Bob Black and carried.

There will be a meeting at the office on Tuesday, January 23rd with two representatives from Idaho First National Bank to discuss billing procedures.

Election results were discussed, and papers were signed.

Acting Chairman advised the Board a representative had been up to discuss medical coverage for the new maintenance man.

There being no further business to come before the Board the meeting adjourned at 12:05 P. M..

Respectfully submitted,



Alice J. Greene, Secretary

ag:

BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, February 6, 1979.

Those present were: Marv Breslauer, Bob Black, Howard Rutherford and Secretary Alice Greene.

Acting Chairman Breslauer called the meeting to order at 10:10 A.M.. Minutes of the previous meeting were read and approved as read.

The treasurers report was given as follows: Idaho First National Checking \$5,588.92; Washington Trust Checking \$694.73; Idaho First National Savings \$385.56 making a total of \$6,669.21.

Insurance premiums received from Joe Swendig were reviewed and discussed. A motion was made by Howard Rutherford that the insurance premiums be paid. The motion was seconded by Bob Black and carried.

Copies of the Audit were reviewed. A motion was made by Howard Rutherford that the invoice submitted for the Audit be paid. The motion was seconded by Bob Black and carried.

Marv advised the Board that Jim Young had asked for an increase in wages in the amount of \$100.00 per month. After being put to the Board for discussion it was agreed to give Jim a \$100.00 bonus April 30th on the basis that he had some tough days this winter due to the cold, etc. The decision to pay the bonus will be finalized when the Kalispel Board is contacted, and if they are in agreement.

Purchasing window envelopes for the March first billing was discussed. Small return envelopes at Washington Trust will be used, and stickers will be applied with the new P. O. box number at Priest River.

There will be a meeting on February 13th at 1:00 P.M. with representatives from Idaho First National Bank regarding the billing.

The Joint Consolidated List was discussed. A motion was made by Howard Rutherford that bills be paid as outlined. The motion was seconded by Bob Black and carried.

There being no further business to come before the Board the meeting was adjourned at 11:30 A.M..

Respectfully submitted,

*Alice J. Greene*

## BOARD MEETING

Directors of the Coolin Sewer Board met at the office in the maintenance building on Thursday, October 12, 1978.

Those present were: Russ Bishop, Ted Pugh, Bob Black, Marv Breslauer, Howard Rutherford and Secretary Alice Greene.

Minutes of the previous meeting were read and approved as read with one exception; Don Nelson was offered \$1,400.00 per month plus medical insurance instead of the \$1,400.00 salary only, as read. Letter that was returned "Unclaimed" has been forwarded to Don at the correct address.

Chairman gave the Treasurers Report as follows: Idaho First National checking \$4,553.09; Washington Trust checking \$7,423.93; Idaho First National Savings \$7,792.90 making a total of \$19,769.92.

There was discussion of the District giving donations to the Lung Ass'n., etc. It was agreed the Board would set the policy of not donating to any organization.

Directors were informed that Keith Echeverri had called the secretary concerning his September first billing. He was requesting an explanation of the additional charge on his billing.

A one and one-half horsepower pump has been installed by Morrison's residence to solve the problem there.

Chairman stated there are seven or eight members that have paid their membership fee, and if installations are made these people will be hooked up by the District. The tanks and everything are in with the exception of the pumps. When Craig Lee decides to build, the District will owe him an installation. They paid the original \$25.00 hook up fee. A pump will be installed for Percebo on April first 1979, and they will be listed on the billing at that time.

The District has eight pumps that were in the original contract plus ten extra pumps.

Signatures will be obtained on Right of Way Agreements when a new installation is made and the \$100.00 membership fee is paid.

Raising rates for sewer service was discussed. A motion was made by Ted Pugh that rates be increased \$2.00 per month. The motion was seconded by Bob Black and carried. The new increase will be effective with the December first billing. A letter of explanation will also be mailed with the billing.

There was discussion of extending the sewer line two hundred feet to Jewels Jendro's property. He is a new hook up, and there will be one more hook up in the future beyond his place. The Board agreed to have this line put in.

An employee from Dickerson was up and checked out the lift stations. A job estimate was made of replacement parts and labor of a price ranging from \$890.00 to \$1,140.00. He will return next week to do this job with Jim's assistance.

The Joint Consolidated List of Expenses was discussed. A motion was made by Ted Pugh that the bills be paid as listed on the monthly statement. The motion was seconded by Bob Black and carried.

Jim Young working on Mondays was discussed. It was felt he should be given compensatory time off letting him have his choice of two days.

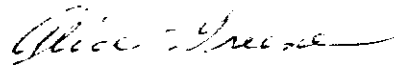
The Board was informed that a sprinkling system has been installed at the lagoon.

Jim Gossen, Consulting Engineer from Roseburg, Oregon was in Coolin gathering information to write an EPA "Capsule Report" on pressure sewers. Howard Rutherford spent half a day with him. He reported that Gossen will forward a copy of his report to the District.

The 1979 Budget and Joint Budget were discussed. Marv Breslauer volunteered to work up the budget and will submit it to the Directors at the November meeting.

There being no further business to come before the Board the meeting adjourned at 11:45 A.M..

Respectfully submitted,



Alice Greene, Secretary

BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, September 5, 1978. Those present were: Russ Bishop, Marv Breslauer, Robert Black, Howard Rutherford and Secretary Alice Greene.

The meeting was called to order at 10:00 A. M., by Chairman Bishop. Reading the minutes of the previous meeting were dispensed with.

The Treasurers Report was given as follows: Idaho First National Checking \$2,139.65; Washington Trust Checking \$595.03; Idaho First Savings \$7,695.31 making a total of \$10,429.99.

Increasing rates effective December first was discussed. An increase of fifty cents per month or \$6.00 per year is being considered.

The following people will be hand billed as of September 1, 1978: Bunje and Ehrman. A one hundred dollar membership fee will be charged to Bunje. The membership fee has been paid by Ehrman.

The first treatment of hydrogen chloride gas has been used at the lagoon and another treatment will be done soon. It was agreed to order one more tank of gas to have on hand. At the present time the pumps at the lagoon are running smoothly.

There was discussion of hiring Don Nelson as maintenance man for the districts. A letter will be written to him stating the districts would like him to report for work on April first and will offer him a salary of \$1,400.00 per month to start, plus a cost of living increase to be determined by the two boards. He will also receive two weeks vacation per year. Chairman will check with the State of Idaho to see if Medical Insurance can be obtained on their group plan. Chairman read a Financial Statement prepared and sent by Don Nelson.

The Joint Consolidated List was discussed. A motion was made by Howard Rutherford that the outstanding bills be paid. The motion was seconded by Marv Breslauer and carried.

A letter has been received from Blue Cross stating they have canceled

Board Meeting  
September 5, 1978

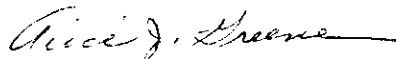
Page two - (Continued)

medical coverage for Chris Warren. Their original letter was forwarded to Chris with a photocopy of same being filed in the office.

There was discussion of Jim Young working on Monday which is his day off.

There being no further business to come before the Board the meeting adjourned at 11:40 A.M..

Respectfully submitted,



Alice Greene, Secretary

ag:

JOINT BOARD MEETING

A Joint Board Meeting was held on August 15, 1978 at the office in the maintenance building.

Those present were: Russ Bishop, Howard Rutherford, Bob Black, Marv Breslauer, Ted Pugh, John Gaff, Jim Anderson, George Hill, Bob Niemann, Gene Nelson and Secretary Alice Greene.

Russ Bishop called the meeting to order at 10:05 A.M.. He stated the purpose of the meeting was to discuss hiring Don Nelson as maintenance man for the two districts. Don is thirty-five years old, married and has two children. He seems to have the qualifications needed to do the job, and desires to settle in this area. He is operating a larger sewer system at the present time, and has had twelve years experience. He has had school training and can repair everything on a pump with the exception of re-winding the motor. He is also interested and willing to attend seminars.

The Directors appointed Bob Niemann, Jim Anderson, Howard Rutherford and Bob Black to negotiate with Don Nelson and to check out his credentials.

The following job offer will be presented to him:

1. Salary of \$1,350.00 per month including medical insurance.
2. Salary of \$1,400.00 per month without medical insurance.
3. Approval of the Board for the committee to offer a higher salary, but not to exceed \$1,500.00 per month.
4. Annual cost of living increase which shall be determined by the Joint Board of Directors.
5. Date to report for work will be April 1, 1979.
6. If it becomes a point the Board will authorize use of the pickup for traveling to and from work.

Other parties interested in the job are Tom Low and Larry Stratton. It was felt neither of these men has had the experience, and would have to learn all phases of the system.

Chairman Bishop advised that locks on the doors have been changed and each Director will be issued a new key.

There was discussion of having a preliminary budget meeting in October to discuss any additional expenses foreseen for the coming year, and decide whether or not there will be an increase in rates beginning December first.

There being no further business the meeting was adjourned at 12:15 P.M..



## BOARD MEETING

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, August 1, 1978. Those present were: Russ Bishop; Ted Pugh; Bob Black; Marv Breslauer, Howard Rutherford and Secretary Alice Greene.

Minutes of the previous meeting were read and approved as read. The Treasurers Report was given as follows: Idaho First National Checking \$5,096.06; Washington Trust Checking \$88.43; Idaho First National Savings \$7,695.31 making a total of \$12,879.80.

The joint consolidated list was discussed and it was agreed that all outstanding invoices be paid.

Changing locks on the doors was discussed, and turning in old keys. A motion was made by Howard Rutherford that the locks on the doors be changed. The motion was seconded by Ted Pugh and carried. New keys will be made and issued to Directors.

Retirement was discussed. Proper separation forms will be completed for Chris and Ken Brown. New enrollee forms will be completed and forwarded for Howard Rutherford and James Young.

The Resolution concerning turning over delinquent accounts for collection was read to the Board. A motion was made by Bob Black that the Chairman and Secretary sign the Resolution regarding the tax levy. The motion was seconded by Ted Pugh and carried.

Locating a metal detector was discussed. Ted Pugh volunteered to purchase a metal detector kit and assemble it for the District. He estimated the cost to be around \$200.00.

The problem of getting rid of the duck weed at the lagoon was discussed.

Medical insurance coverage for Chris and family was discussed. It was agreed this coverage should be cancelled.

Board Meeting  
Page two - (Continued)  
August 1, 1978

• Jim Young is to keep track of the time he works on Mondays which is normally to be his day off. He will either be paid for this time or get time off.

The Board agreed it was the primary concern of the District to get the lagoons fixed up before winter. Hydrogen chloride gas has been ordered to put in air lines at the lagoon.

• Giving Jim a \$50.00 per month increase was discussed. A motion was made by Marvin Breslauer to increase Jim Youngs salary \$50.00 per month starting August first. The motion was seconded by Ted Pugh and carried.

A motion was made by Ted Pugh that beginning September first Houdini's be billed \$31.50 additional each quarter, and that the billing for the Marina and Scotties remain the same. The motion was seconded by Marvin Breslauer and carried. Billing for the Priest Lake Lodge will be reduced \$31.50 commencing September first.

A letter is to be written to Mr. Pence concerning hook ups for the trailer park. It was agreed the trailer park should be billed for as many hook ups as they have.

There being no further business to come before the Board the meeting adjourned at 11:45 A.M..

Respectfully submitted,

*Alice Greene*

Alice Greene  
Secretary

Board Meeting

Directors of the Coolin Sewer District met on Tuesday, July 11, 1978. Those present were: Marv Breslauer, Russ Bishop, Bob Black, Howard Rutherford and Secretary, Alice Greene.

Chairman called the meeting to order at 10:25 A.M. Minutes of the previous meeting were dispensed with. The Treasurer's Report was given as follows: Idaho First National Checking \$1,390.63; Washington Trust Checking \$9,932.83; Idaho First Savings \$7,599.98 making a total of \$18,923.44.

The Consolidated Joint List was discussed. A motion was made by Bob Black that Invoices on the Consolidated List be paid. The motion was seconded by Marv Breslauer and carried.

Jim Young was hired to start working for the District on the eighth of June. Retirement was discussed for Howard Rutherford and Jim. Chris Warren will be deleted from Retirement beginning August first.

The delinquent tax list was discussed. Accounts not paid by August tenth will be turned over to the County for collection.

Purchasing a metal detector was discussed for the purpose of locating tanks and pumps.

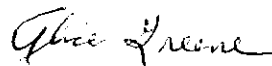
A motion was made by Marv Breslauer that the District pay the State of Idaho \$250.00, and pay the balance later. The motion was seconded by Howard Rutherford and carried.

Repairing pumps in the shop was discussed. It was agreed to order parts for repair here rather than haul the pumps to Dickerson and back.

New installation for Persillio was discussed.

There being no further business to come before the Board the meeting was adjourned at 12:30 P.M..

Respectfully submitted,



Alice Greene  
Secretary

The RESOLUTION is an abolishment of the "manager contract concept".

The LETTER is his termination.

Mr. Gaff made the motion that the RESOLUTION which is before the Board members be adopted and entered into the minutes of the meeting and carried out. Mr. Black seconded the motion. Mr. Bishop asked for discussion. No discussion. All in favor. Motion carried.

RESOLUTION

RECITAL: The Directors of the Sewer Districts have jointly determined that the position of maintenance manager as set forth in the basic Agreement and Amendments between Chris G. Warren and the joint Sewer Districts is not producing the results desired in consideration to the costs involved. Further that the performance of Chris G. Warren as a "manager" has not fulfilled the standards expressed and expected by the Directors on numerous occasions during the period of the Agreement. By reason of the foregoing, it is the opinion of the Directors that the best interests of the Districts can be served by phasing out the "maintenance manager concept" and changing the "rental concept" of the service truck, now therefore, BE IT AND IT HEREBY IS RESOLVED that the position of maintenance manager be abolished not later than August 31, 1978, and that the employment of Chris G. Warren be terminated on or before this date, and that the rental of Chris G. Warren's pickup truck be terminated upon the acquisition of a District owned pickup truck and that the Districts shall acquire a District owned telephone answering device. And IT IS FURTHER RESOLVED that notice of these intentions of the Boards be given by letter to Chris G. Warren as confirmation of the verbal notification and discussion held between Warren and Marvin Breslauer and Jim Anderson, Directors, on May 29, 1978, forthwith.

Dated this 16th day of June, 1978

/s/ John W. Gaff

John W. Gaff, Chairman  
Kalispel Bay Water and Sewer District

/s/ Russell Bishop

Russell Bishop, Chairman  
Coolin Sewer District

A motion was made by Marv Breslauer that the District pay Fidelity Insurance the amount of \$82.96. The motion was seconded by Ken Brown and carried.

A letter will be written to Marv Vandenberg regarding the money the District owes the State. He will be advised the Directors would prefer to wait until there is a full board before setting up a meeting date.

A motion was made by Ken Brown to approve January invoices on the Joint Consolidated List for payment. The motion was seconded by Marv Breslauer and carried.

The amount of \$300.00 will be paid to Frank Chapin, together with a letter explaining it was the understanding of the Board that he would do the Audit for this amount as long as the secretary was doing the Journal and Ledger each month.

The Board agreed that Dr. Bond should be billed for sewer service beginning with the March 1st billing.

There being no further business to come before the Board the meeting was adjourned at 1:30 P. M..

Respectfully submitted,



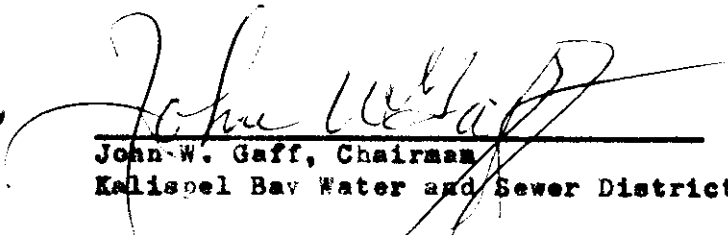
Alice Greene  
Secretary

ag:

RESOLUTION

RECITAL: The Directors of the Sewer Districts have jointly determined that the position of maintenance manager as set forth in the basic Agreement and Amendments between Chris G. Warren and the joint Sewer Districts is not producing the results desired in consideration to the costs involved. Further that the performance of Chris G. Warren as a "manager" has not fulfilled the standards expressed and expected by the Directors on numerous occasions during the period of the Agreement. By reason of the foregoing, it is the opinion of the Directors that the best interests of the Districts can be served by phasing out the "maintenance manager concept" and changing the "rental concept" of the service truck, now therefore, BE IT AND IT HEREBY IS RESOLVED that the position of maintenance manager be abolished not later than August 31, 1978, and that the employment of Chris G. Warren be terminated on or before this date, and that the rental of Chris G. Warren's pickup truck be terminated upon the acquisition of a District owned pickup truck and that the Districts shall acquire a District owned telephone answering device. And IT IS FURTHER RESOLVED that notice of these intentions of the Boards be given by letter to Chris G. Warren as confirmation of the verbal notification and discussion held between Warren and Marvin Breslauer and Jim Anderson, Directors, on May 29, 1978, forthwith.

Dated this 16<sup>TH</sup> day of June, 1978

  
\_\_\_\_\_  
John W. Gaff, Chairman  
Kalispel Bay Water and Sewer District

  
\_\_\_\_\_  
Russell Bishop, Chairman  
Coolin Sewer District

*filed*

A joint meeting of the Coolin Sewer District and the Kalispel Bay Water and Sewer District was held June 16, 1978, in the maintenance building at Coolin with the following members present:

Kalispel Bay Water & Sewer District  
John W. Gaff, Chairman  
Gene Nelson, Secretary  
Bob Niemann, Member

Coolin Sewer District  
Russell Bishop, Chairman  
(Bob) John Black  
Ted Pugh  
Marvin Breslauer

Meeting convened at 9:30 A.M.

The purpose of the meeting was to discuss the problem with Chris G. Warren relative to his performance as maintenance manager.

Mr. Gaff reported on a meeting he and Jim Anderson had on Wednesday, June 14, 1978, with Hardy C. Lyons, Attorney, seeking advice on how to handle the termination for the Districts to avoid dissension and to get the job done.

Mr. Gaff presented a RESOLUTION to the Board members for consideration which would abolish the present "manager contract concept" ( original agreement ) for the reason that Mr. Warren has failed in the management department. The Districts have been paying money but not getting the management expected.

A discussion followed that Mr. Warren should be offered employment until July 31, 1978, provided he accepts the responsibility in helping in emergencies and responds when called. Also he is to give Mr. Young advice and training.

As far as the Boards are concerned there is sufficient cause to discontinue his employment in view of the management concept but arrangements should be kept on a friendly basis.

Discussion of truck rental followed and the agreement for rental of Chris's truck can be terminated as of June 15, 1978, as the Districts now have a substitute truck.

If Mr. Warren is not in agreement to sign the letter which will be presented to him, the Districts should terminate his employment immediately. So far he is still an employee of the Districts until officially terminated. The letter Chris has is not an official notification. Now his job is terminated because of abolishing the position. The agreement with Jim, Marvin and Chris was just putting Chris on notice.

Mr. Gaff recommended that the Districts agree to terminate the truck rental as of 15, June. Divide payments in half for the month. If he does not respond immediately he will be terminated for cause. It was recommended that an inventory of the Districts' property, supplies, and pump parts be taken.

Mr. Gaff made the motion that the Districts terminate the rental of Chris's truck effective June 15 on the basis the Districts now have their own truck. Motion seconded by Mr. Nelson. Mr. Bishop asked for discussion. No discussion. All in favor. Motion carried.

Mr. Bishop introduced the subject of wages and it was agreed to give Chris his normal check for the first two weeks in June. Mr. Gaff commented that if he refuses to meet with Board members the LETTER will be sent to him through the Post Office by registered mail and if he does not respond he will be terminated.

The subject of unemployment was brought up but it was stated that that is strictly a state matter. If necessary a hearing can be called and either party can be called.

As to emergencies, a trip by Mr. Young to Spokane to meet with the pump people was advised in order for Mr. Young to become familiar with that phase. Chris would work that day with reasonable notice. His time should be recorded. The question arose "what if Chris's time should not be recorded in a log book?" Mr. Pugh suggested that perhaps a diary of his work should be kept and keep track of his jobs so that we can see just what is being done.

The joint meeting was officially adjourned at 10:00 A. M.

Jere Nelson  
Redc. Secy  
6-16-78

At this point in the meeting, Jim Young was invited to the meeting. He gave a brief resume of his observation of the work that needs to be done in the short time he has been employed. He feels that he can take care of many of the pump problems providing he has the replacement parts. Dickerson Pump is preparing an adequate inventory of parts that he will need for this purpose.

It was recommended that Mr. Young take an inventory of tools.

By unanimous voice vote Mr. Young was given authority to make minor purchases up to \$50.00.

Mr. Young also said that we should order a certain type gas to be used in the pipes at the lagoons. This also was approved.

Mr. Gaff demonstrated the new answering device. The purchase price was \$595.00 and the equipment will be serviceable for 15 to 20 years.

Gene Nelson  
Secretary-KB&SD



*Russell Bishop*

Joint Board meeting of the Coolin Sewer District and the Kalispel Bay Water & Sewer District, June 5, 1978, Hills Resort, 9:00 A.M.

Present: Russell Bishop, Chairman, Coolin Sewer District and Marvin Breslauer, Board Member.

Gene Nelson, Acting Chairman, Kalispel Bay Water & Sewer District  
George Hill, Treasurer  
Board Members, Jim Anderson and Bob Niemann.

The joint Boards met for the purpose of discussing the maintenance contract and hiring a new man to replace Mr. Warren.

Mr. Anderson stressed the principle that we have a joint Board which will act as one and the Board should act with decisiveness. Representatives appointed by the joint Board should have the power to handle the situation at hand and to go ahead with the problem.

Mr. Anderson proposed that Mr. Warren be contacted to arrange an agreement that he will work up to two months, or on a weekly basis, as a training guide or that he will ask Roger to be on standby call until a maintenance man has been secured and trained. Mr. Anderson will contact Mr. Warren to get his decision. Mr. Niemann will tour the facilities with Mr. Warren and the new maintenance man to acquaint himself with the plant and facilities.

Mr. Breslauer met with an attorney to review Mr. Warren's contract. He stated that it was an unusual contract. The attorney's interpretation of the contract gave Mr. Warren the option to renew each year which in essence could make it a permanent job. Points also brought out were that there is no such thing as a permanent employee - only for an indefinite period; and any party can terminate the contract. The attorney's opinion was that we should not use a contract for the new man.

Mr. Bishop presented the names of Dick Young and Bob ~~B~~enner as applicants for the job of maintenance man for the two Districts.

Points to be discussed with the applicant -

The applicant will be furnished a job description

Salary will start a \$1,000.00 per month

1 weeks vacation

It was stressed that he must be available at all times

\* He will have the privilege of using the pickup to drive to and from the Sewer office in reporting to work and to facilitate answering service calls.

After a reasonable probation period has been satisfactorily completed and an agreement of employment reached, a medical program for the employee will be considered in which he can participate.

The vote was unanimous to offer the job to Mr. Young.

Mr. Niemann is to represent Kalispel Bay Water & Sewer District in the negotiations with Mr. Young; And Mr. Bishop will represent the Coolin Sewer District.

Joint Board Meeting, June 5, 1978

The joint Board reviewed figures Mr. Bishop had secured on a 3/4 ton Chevrolet pickup at a cost of \$4990.00. The truck would be a stripped down model, 4 speed, 6 cylinder, 292 engine. Signs identifying the truck and pickup as Sewer District equipment will be attached to the vehicles.

The joint Board voted unanimously to accept Mr. Bishop's figures and approved purchase of the pickup, which he had already placed on order but with the provision that the Board would approve the purchase.

Mr. Anderson discussed briefly the capacity of pumps and suggested that perhaps Coolin could make a check and the two Districts compare results.

Joint meeting adjourned at 10:30 A.M.

Coolin Sewer District

Board Meeting

Directors of the Coolin Sewer District met at the office in the maintenance building on Tuesday, April 4, 1978.

Those present were: Ted Pugh, Robert Black, Marv Breslauer, Ken Brown and Secretary, Alice Greene.

Bob Black, Acting Chairman called the meeting to order at 10:00 A.M.. Minutes of the previous meeting were read and approved as read.

The Treasurers Report was given by the Secretary as follows: Idaho First checking \$5,567.03; Washington Trust checking \$641.28; Idaho First Savings Account \$7,555.33 making a total of \$13,763.64.

Bob Black gave a run down on the insurance policy which was taken out with Joe Swendig.

A motion was made by Ken Brown that invoices on the Joint Consolidated List be paid. The motion was seconded by Ted Pugh and carried.

Secretary advised the Board that Chris had been notified of a new hook up.

Putting side vents in at the lagoon was discussed. It was agreed Casey Knowles should be contacted to do this work. Bob Black indicated he would like to accompany Casey when he does this work.

The Board discussed the blower problem, and Bob Black stated a letter had been written to Rogers asking them to contact the Board concerning the problem. It was felt the Board should look into the possibility of locating another manufacturer of blowers.

Easements were discussed and it was agreed that signed Easements are not a requirement for new hook ups to the district.

Sparber and Scott-Dye Subdivisions were discussed.

Coolin Sewer District  
Board Meeting  
April 4, 1978

Page two -

A form received from Fidelity Insurance requiring signature to cancel insurance will be signed and returned.

Secretary will check with Kalispel District to see if their secretary should be included on the quarterly report for Unemployment Compensation.

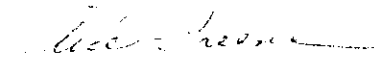
A motion was made by Bob Black that the district purchase a file cabinet from Ken Brown for the amount of \$75.00. The motion was seconded by Marv Breslauer and passed.

Ken Brown stated the meeting in May would be his last meeting as he is leaving the area. Taking his place on the Board will be Howard Rutherford. Directors asked Ken to have Howard attend the May meeting.

Separation form for retirement will be made out and mailed in for Ken Brown.

There being no further business to come before the Board the meeting adjourned at 11:10 A.M..

Respectfully submitted,

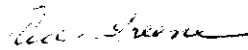


Alice Greene  
Secretary

ag:

March 1978

No Board Meeting held. Not enough present for a quorum.



Alice Greene  
Secretary

## COOLIN BOARD MEETING

Directors of the Coolin Sewer District met on Thursday, February 9, 1978 at the office in the maintenance building.

Those present were: Bob Black, Ken Brown, Marv Breslauer, Joe Swendig, and Secretary, Alice Greene.

Acting Chairman, Bob Black called the meeting to order at 10:05 A.M..

The Board discussed with Joe Swendig the possibility of acquiring an insurance policy which would provide adequate coverage.

Joe explained the following points:

1. Any claim that is not property or bodily damage is considered a nuisance claim, and there is no coverage for nuisance.
2. A wrongful act is something that you do that you have no knowledge of, or is not intentional.
3. If the lagoon overflows, and a pollution problem develops this would be covered by blanket liability coverage.
4. There is no tangible injury to property - only odor. If there was seepage, and the ground was damaged this would be covered.
5. If there was a power outage which would create a hazard of overflow; this would be covered provided prompt action was taken to correct it.

Joe also stated the policy for the two districts should be headed up as follows: Kalispel Bay Water & Sewer District, Coolin Sewer District and its elected and appointed officials acting in their capacity as such.

After much discussion on insurance a motion was made by Marv Breslauer that if Joe can bind us immediately that we go with his policy and the umbrella million dollar. The motion was seconded by Ken Brown and carried. It was understood that employee coverage will be included in the policy.

Joe will notify Fidelity that the policy with their company is being cancelled. He will forward the new policy, and any correspondence to the Coolin Sewer office with a copy to Kalispel.