

Coolin Sewer District  
Regular Meeting Minutes  
September 6, 2023

The Coolin Sewer District Board of Directors met on September 6, 2023, at the Coolin Civic Center. Those present were Jake Copeland, Paul LaCasse and Jim Morse. Not present was Josh Christensen. Also present were Chris Morris, Jordan Brooks and Thad O’Sullivan. Jake called the meeting to order at 4:00pm.

**UNFINISHED BUSINESS**

Jim motioned to approve the August 2<sup>nd</sup> meeting minutes as read. The motion was seconded by Paul and carried.

Jim motioned to approve the August 16<sup>th</sup> meeting minutes as read. The motion was seconded by Paul and carried.

Paul motioned to approve the bill payments and treasurer’s report. The motion was seconded by Jim and carried.

Jim motioned to approve Kurt Carlson’s building location permit with no sewer connection. The motion was seconded by Paul and carried.

**NEW BUSINESS**

Bryan Riegel proposed to the board his plan to add living quarters to his current shop. He explained the layout of his property and how all other utilities will be connected to the main house. He requested approval to tie the sewer line from his shop in with the tank that is servicing his main house. At the time of the LID, he was assessed 4 ERs between all 5 lots that he owns. He is currently only using 1 ER. Jake stated that Bryan will need to go through the application process as this would be considered a 2<sup>nd</sup> connection. Once connected, his quarterly user fees would increase to 2 ERs. A motion was made by Jim to approve connecting the shop sewer line in with the existing tank that is on lot 4. The motion was seconded by Paul and carried.

The board reviewed Keller Associates *Wastewater User Rate Study Scope of Work* and agreed it was essential to regularly have these studies done as they provide up to date information on the costs associated with maintaining the sewer system. Paul made a motion to approve the *Wastewater User Rate Study Scope of Work* from Keller Associates. The motion was seconded by Jim and carried.

The board discussed advertising to hire a part-time operator to work with Chris. The position would eventually lead to full-time when Chris retires. Jake asked the other directors to brainstorm expectations, benefits, etc. to be discussed at the next meeting.

On July 31, 2023, Chris replaced a pump at the Reisenauer residence due to a foreign object stuck in the pump causing it to fail. The board discussed whether the district would be charging the customer for this pump or not. A motion was made by Jim to send a bill to the customer for the cost of the pump. The motion was seconded by Paul and carried.

### **BOARD COMMENT**

Paul talked about the pump truck and repairs that need to be made to it. He stated a mechanic looked it over and gave recommendations of what needs fixed. He was told that due to the age and model of the truck it is extremely hard to find parts as many are not available anymore. He stated we need to address replacing it soon.

### **ENGINEER'S REPORT**

No report.

### **OPERATOR'S REPORT**

No new installations.

Chris said RC Worst fixed the lagoon sprinkler pumps and irrigation was occurring.

Chris repaired a swing joint at the Craven residence.

No further business was discussed, and Jim made a motion to adjourn the meeting at 5:11pm. The motion was seconded by Paul and carried.

Submitted by,

Jordan Brooks  
Clerk | Treasurer  
Coolin Sewer District

# Coolin Sewer District

## Meeting Sign in Sheet

9/6/23

Please print your first and last name below. Thank you!

1. Bryan Riegel
2. Bob Brown
3. Scott Engle
4. James Westberg
5. CAROL NICHOLSON
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- 20.

Dan Larson  
Tom Holman