

Coolin Sewer District
Regular Meeting Minutes
June 7, 2023

The Coolin Sewer District Board of Directors met on June 7, 2023, at the Coolin Civic Center. Those present were Jake Copeland, Paul LaCasse, Jim Morse, and Josh Christensen. Also present were Chris Morris and Jordan Brooks. See attached sign in sheet for community members present. Jake called the meeting to order at 4:04pm.

UNFINISHED BUSINESS

Paul motioned to approve the May 3rd meeting minutes as read. The motion was seconded by Jim and carried.

Jim motioned to approve the May 19th meeting minutes as read. The motion was seconded by Josh and carried.

Jim motioned to approve the bill payments and treasurer's report. The motion was seconded by Paul and carried.

The board further discussed the proposed vault toilet at the Cavanaugh Bay airstrip. Chris measured the distance between the nearest mainline and the project location. He stated it's 259' away from the nearest mainline. Jordan said Thad's recommendation was to have the customer select No to the question "Is city sewer or central wastewater collection system 200 feet or less to structure? on their Panhandle Health District septic application. There was discussion about state requirements for a situation like this one. Idaho State Code 42-3212, section L states, "no owner shall be compelled to connect his property with such system unless a service line is brought, by the district, to a point within two hundred (200) feet of his dwelling place". Due to the location of the project and our nearest mainline, it is not required that the customer hooks up to the system, per state requirements. Jim made a motion to email the customer and state the reason why they are not required to hook up to the system. The motion was seconded by Josh. Jake, Jim and Josh all voted in favor; Paul voted no.

NEW BUSINESS

Jordan stated the district needs to open a new savings account at a bank other than Wells Fargo, STCU, or P1FCU. The district's current savings accounts have reached the max amount of funds that are covered by insurance. Jim made a motion to open a Business Money Market savings account at Washington Federal Bank (WaFd Bank). The motion was seconded by Paul and carried.

Paul expressed concern for security at our lift stations. He would like to have a gate at the north lift station and secure the sides. The south lift station also needs some sort of barrier. Paul made a motion to send out bid requests for a gate at the north lift station. The motion was seconded by Jim and carried.

BOARD COMMENT

After discussing lift station security, the board expressed frustration for the time it has taken to get the generators hooked up and running.

ENGINEER'S REPORT

No Engineer's report.

MAINTENANCE REPORT

Chris stated he has been working on getting the lagoon flow meter programed to log and store data but has been unable to get this completed. He will need assistance from someone who specializes in meters. In the meantime, he has been logging readings manually each day. He will continue to do this by taking a picture of the meter with his iPad, so we have a timestamp of the readings. Jake told Chris we need to get on the schedule with Woodhawk Controls.

Chris said Robert at Selkirk Power Generation notified him that North County Electric left a transfer switch on the floor in one of the lift stations and the SD card was ruined by wastewater. Robert is searching for an inexpensive replacement SD card, and possibly a new transfer switch. The board was very frustrated to hear this. They do not believe the district should be paying for a new SD card/transfer switch.

Jake asked Chris about the valves that need repaired at the lagoon, previously discussed at the May meeting. Chris had not gotten those fixed yet.

Paul stated he had ordered a replacement toolbox door for the service truck, and it should be here within the week. He will have to purchase paint from the hardware store.

Chris said Kalem, with Nefzeger Development were working on a project unrelated to the Coolin Sewer on Dutch Harbor. The ditch collapsed and broke our line. Chris came out and repaired the line.

Chris discussed the mainline break that occurred at Clambake the week of May 29th. When Chris and Storro Excavating dug up the line, they found tree roots had grown over the line and a rock had been pushed into the pipe causing it to crack. Further down the line in the same area, an older airvac kept getting stuck open. Chris took it out of service.

Chris said the Moose Knuckle had issues the previous and current week with grease being too thick and not allowing the pump to turn on. He had to manually turn their pump on and pump it down. Jake asked Chris to see if they can have the grease pumped more often than once a month, as it's not something the district is supposed to be taking care of. There was more discussion on the product Fritz at Outlet Bay Sewer District uses for grease. Everyone agreed that we would need to ask Kyle for his opinion.

Sewer easements were discussed again in response to the issues we had with repairs in the last month. It is assumed that many of the easements need cleaned up as it's been many years since that was done.

Chris said he had a couple out of district septic pump requests. Jake said we need to vote on this at the next meeting, but we should not be adding to our flows while we are in the process of collecting data.

Customer service calls:

1. Navi Virk – repaired pump wiring
2. Diane Guffins – pump float was stuck
3. Dan Heuett – TP stuck in pump
4. Proconier-Ball - pump airlocked, broke and reset it
5. John Delbridge – septic pump (out of district)
6. Dave Parks – new pump
7. Greg Birchell – breaker kept tripping, ran through several cycles and all was working fine. Could have been TP stuck.
8. Jeff Chapman – TP stuck, replaced pump with a different model

Jim made a motion to adjourn the meeting at 5:03. The motion was seconded by Paul and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District

Meeting Sign in Sheet

June 7, 2023

Please sign your first and last name below. Thank you!

1. CYRUS AZAR
2. Janet Langley
3. MIKE BUDIC
4. James Westberg
5. John Ahlke
- 6.
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Coolin Sewer District
Special Meeting Minutes
June 15, 2023

The Coolin Sewer District Board of Directors met on June 15, 2023, at 6pm at the Coolin Sewer District office. Those present were Jake Copeland, Paul LaCasse, Jim Morse and Josh Christensen. Also present were Chris Morris and Jordan Brooks. Jake called the meeting to order at 6:15pm.

NEW BUSINESS

The purpose of this meeting was to discuss and consider purchasing a new PLC for the lagoon flow meter. The current PLC does not work with our upgraded flow meter. We need a new PLC that logs and stores data. Kyle recommended a company called Woodhawk Controls out of Coeur d'Alene. The quoted price for a new PLC was \$7,150.00, which includes installation and start up. Lead time was quoted at 2-4 weeks. A motion was made by Paul to approve the purchase of a new PLC through Woodhawk and have them install the unit. The motion was seconded by Josh and carried.

Jake asked Jordan to have Thad draft an agreement for the work that will be done.

A motion was made by Paul to adjourn the meeting at 7:10. The motion was seconded by Jim and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District
Special Meeting Minutes
June 21, 2023

The Coolin Sewer District Board of Directors met on June 21st, 2023, at the Coolin Sewer District office. Those present were Paul LaCasse, Jim Morse, Josh Christensen and Jake Copeland. Also present were Chris Morris, Jordan Brooks and Robert Bickers with Selkirk Power Generation. Jake called the meeting to order at 3:59.

UNFINISHED BUSINESS

The purpose of this meeting was to discuss the transfer switch for the south lift station generator. Two transfer switches were delivered to Selkirk Power Generation and then given to North County Electric to complete installation. North County Electric stored both transfer switches in one of our lift stations. During the time in storage one of the transfer switches was damaged by wastewater. Robert stated that to buy a new switch, the quoted price he received was approximately \$6700, with a lead time of 34 weeks. Robert stated it was out of his hands once he gave the switch to North County Electric. He suggested we split the cost with NCE. The board discussed it and although very frustrated, agreed that a new switch needed to be purchased. Jim made a motion to purchase a new transfer switch through Selkirk Power Generation. The motion was seconded by Josh, all were in favor.

To order 50% down is required and the remainder is due once shipped. The switch will be delivered to Selkirk Power Generation. Robert will set it up, with no extra charge to the district. Once the switch is ready, the board can choose a new electrician to install.

In the meantime, the south lift station generator needs to start up once a week for a maintenance cycle. This needs to be done manually until the new switch is installed. Robert wrote out instructions on how to do the maintenance cycle.

No further business was discussed. Paul made a motion to adjourn at 4:37. The motion was seconded by Jim. All were in favor.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District