

**Coolin Sewer District
Regular Meeting Minutes
January 4, 2023**

The Coolin Sewer District Board of Directors met on January 4, 2023 at the Coolin Civic Center. Those present were Jake Copeland, Paul LaCasse and Jim Morse. Also present were Chris Morris, Jordan Brooks, Matt Alice, Cyrus Azar, James Westberg, Tom Holman, Cory Yost, Mike Budig and John Stockton. Jake called the meeting to order at 4:01pm.

UNFINISHED BUSINESS

Paul made a motion to approve the December 7th meeting minutes as read. The motion was seconded by Jim and carried.

The board had a special meeting on December 13th as well. The minutes were not ready and will be submitted at the February 1st meeting.

Jim made a motion to approve the treasurers report and bill payments. The motion was seconded by Paul and carried.

The board reviewed The Historic Northern Hotel's building location permit (BLP) and site plan for a second time. It was previously discussed at the December meeting and the board needed clarification on what the permit was for. After speaking with Bonner County, it was confirmed the permit was for a deck replacement only. Jim made a motion to approve the BLP. The motion was seconded by Paul and carried.

NEW BUSINESS

The board reviewed Matt Alice's building location permit (BLP) and site plan. Matt spoke to the board and stated the proposed boathouse will be used for storage. The only utility will be electricity. Jim made a motion to approve Alice's BLP. The motion was seconded by Paul and carried.

A motion was made by Jim to accept the proposal from Keller Associates for engineering services. The motion was seconded by Paul and carried. Kyle with Keller Associates will draft a contract and scope of work. The board will negotiate terms of the contract and scope of work in a special meeting later in the month.

ENGINEER'S REPORT

No engineers report.

MAINTENANCE REPORT

1. Dave Parks – breaker tripped, customer reset the breaker and pump started pulling 47.5-39.9 amps. After several times of turning pump on and off the amps dropped to 7.9-7.5
2. Derrick Coder – the pump was not clearing tank, pumped tank out and came back the next day to replace the pump, everything ok now.
3. Jeff Chapman – foreign object, 1st warning.
4. LS2 – tripped the overload 2 times, called RC Worst to look at it. Pumps are fine, they went through the control panel. Possibly due to low voltage.
5. LS1 – pump got airlocked

No other business was discussed. Jim made a motion to adjourn the meeting at 4:29pm. The motion was seconded by Paul and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District

Meeting Sign in Sheet

Jan 4, 2023

Please sign your first and last name below. Thank you!

1. MATT ALPHE
2. CYRUS AZAR
3. James Westberg
4. Jan Holm
5. CORY YOST
6. MIKE BUDIG
7. John Stockton
- 8.
- 9.
- 10.
- 11.
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- 19.
- 20.

Coolin Sewer District
Special Meeting Minutes
January 23, 2023

The Coolin Sewer District Board of Directors met on January 23, 2023, at the district office. Those present were Jake Copeland, Paul LaCasse, and Jim Morse. Also present were Chris Morris, Jordan Brooks, and Kyle Meschko with Keller Associates. Jake called the meeting to order at 2:08pm

Kyle presented the Wastewater Facility Plan Scope of Work. The board and Kyle discussed all the tasks listed and any other projects they would like Keller Associates to include. The board will vote on the scope of work final draft at the February meeting.

No other business was discussed. A Motion was made by Paul to adjourn the meeting at 5:40pm. The motion was seconded by Jim and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District