

**Coolin Sewer District
Regular Meeting Minutes
April 5, 2023**

The Coolin Sewer District Board of Directors met on April 5, 2023 at the Coolin Civic Center. Those present were Jake Copeland, Paul LaCasse and Josh Christensen. Not present Jim Morse. Also present were Chris Morris, Jordan Brooks, and Thad O’Sullivan. See sign in sheet for community members present. Jake called the meeting to order at 4:05pm.

Thad read Idaho State code 42-3211 and confirmed that no other persons aside from Copeland, LaCasse, Morse and Christensen declared candidacy for director by the deadline of March 24, 2023.

Jake made a motion to declare Paul LaCasse, Jim Morse, Josh Christensen and himself elected as directors. The motion was seconded by Paul and carried. All were in favor.

Paul made a motion to approve the March meeting minutes as read. The motion was seconded by Josh and carried.

Paul made a motion to approve the treasurers report and bill payments. The motion was seconded by Josh and carried.

UNFINISHED BUSINESS

Jordan spoke with Kevin Mackaben. He confirmed he owns the restaurant at Cavanaugh’s and is leasing the old cabins from John for 3 years. John owns 4 condos and the old cabins. The board discussed how they would split the ER count between the 2 owners for billing purposes. A motion was made by Paul to assign 5.5 ERs to John Greig for the 4 condos and 9.99 ERs to Kevin Mackaben for the restaurant and the old cabins while he is leasing them. The motion was seconded by Josh and carried.

PUBLIC COMMENT

Randy Buehler spoke on behalf of his daughter Denette Buehler. He questioned why her property at 26 Arnold Drive was not assessed in the 2006 LID. Randy owned the lot at that time. He paraphrased an email and phone call from Jordan that explained the situation. Jake reiterated that the district does not know for certain why some parcels were not included in the LID assessment. Regardless of the answer, the district has a moratorium on new connections that were not assessed in the LID.

NEW BUSINESS

Paul made a motion to ratify prior board actions from January 2021 forward. The motion was seconded by Josh and carried.

Paul made a motion to approve Task Order #2 for on call engineering services with Keller Associates. The motion was seconded by Josh and carried.

Mike Altringer presented an encroachment agreement he had drawn up by his attorney. The document releases Coolin Sewer District from any liability to his property if the district needs to utilize the easement for repairs. At the time of construction, the district did not have any sort of notification or approval process in place with Bonner County, therefore the district was not aware of this encroachment. Bonner County has requested that Altringer assumes liability for this error. The document will be recorded with Bonner County and will include the site plan showing where the encroachment stands. Josh made a motion to accept the agreement and approve the BLP. The motion was seconded by Paul and carried.

Jay Bonnett and Hayden Douglass attended the meeting on behalf of Harley & Lisa Douglass. Harley & Lisa are requesting the sewer line that goes through their property be relocated, along with the sewer easement. They understand that this would be at their expense. The board tabled the discussion until the district engineer can evaluate the project further. Jay will email the site plan over to Jordan. Jay also requested an official letter stating that the district denied a second hookup on the property in October of 2022. Jake stated the denial was recorded in the October 2022 meeting minutes.

The board reviewed Jason Stewart's BLP. He is requesting a hookup in a second building on his property. The board cannot approve the BLP at this time due to the moratorium. Stewart can resubmit his request without any utilities.

A motion was made by Josh to change the savings account type at P1FCU from a non-profit savings to a money market account. The motion was seconded by Paul and carried.

The Bonner County Clerk sent out a request for notification of the district's annual budget hearing. The Board discussed and the hearing will be held on November 1st, 2023, at 4pm at the Coolin Civic Center. The regularly scheduled meeting will follow immediately after the hearing.

A motion was made by Paul to approve mileage reimbursement of .65 per mile, for Jordan to make bank deposits. The motion was seconded by Josh and carried.

The service pickup's registration is due for renewal. It should have been registered as exempt last year and have a weight of 18,000lbs. Jordan will contact the DMV to get this changed.

The service pickup needs to have the district's info on it. Jordan will contact Petroglyph's to have this done.

BOARD COMMENT

Jake briefly talked about connections and the best routing for hooking up to the system, when a person owns 2 parcels next to each other.

ENGINEER'S REPORT

Kyle Meschko, with Keller Associates, stated they are working on the new facility plan and have received a good amount of information they requested from the district. They were able to obtain a CAD file of the district map, which is a good starting point for new mapping. The plan is to have a "kickoff" meeting in May to discuss the overall project schedule and discuss data that has been provided to them (Keller Associates).

MAINTENANCE REPORT

1. Alice, Matt – pump not clearing tank
2. Fenwick, Lowell – pump float replaced for the house, new effluent pump for the hanger
3. Yost, Cory– replaced broken pump check valve
4. Parks, David – TP stuck in pump

In accordance with Idaho Code Section 74-206(f), a motion was made by Paul to go into executive session at 5:41pm. The motion was seconded by Josh. All in favor, Paul, Josh, Jake.

A motion was made by Paul to come out of executive session at 6:20pm. The motion was seconded by Josh and carried.

No further business was discussed. A motion was made by Paul to adjourn the meeting at 6:23pm. The motion was seconded by Josh and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District

Meeting Sign in Sheet

April 5, 2023

Please sign your first and last name below. Thank you!

1. Coby Langley
2. Janet Langley
3. Sam Holm
4. Randy Buehler
5. Frankie Dunn.
6. Earl Nickerson
7. Hayden Douglass
8. Jay BONNETT
9. Jim Altk
10. MIKE BUDIL
11. C.W. Mason
- 12.
- 13.
- 14.
- 15.
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- 19.
- 20.