

Coolin Sewer District
Regular Meeting Minutes
December 4, 2024

The Coolin Sewer District Board of Directors met on December 4, 2024, at the Coolin Civic Center. Those present were Paul LaCasse, Jim Morse, and Josh Christensen. Jake Copeland arrived at 4:45. Also present were Chris Morris, Jordan Brooks, and Thad O’Sullivan. Paul called the meeting to order at 4:10.

UNFINISHED BUSINESS

Jim motioned to approve the November 6th meeting minutes. The motion was seconded by Josh and carried.

Jim motioned to approve the November 21st meeting minutes. The motion was seconded by Josh and carried.

Josh motioned to approve the bill payments and treasurer’s report. The motion was seconded by Jim and carried.

Josh motioned to approve the 2025 Fiscal Year Budget. The motion was seconded by Jim and carried.

The Connection Fee Study and potential fee increase was briefly discussed and then the matter was tabled.

Josh motioned to approve the building location permit sign off for Darcy Skjothaug and Neal Hughes for 134 E Cavanaugh Bay Rd. The motion was seconded by Jim and carried.

NEW BUSINESS

Josh motioned to have Keller Associates submit a Letter of Interest to IDEQ for state funding on behalf of the District. The motion was seconded by Jim and carried.

Josh motioned to approve the Wastewater Facility Plan public update to be posted on the website. The motion was seconded by Jim and carried.

Jim motioned to approve Keller Associates task order #008 to have them complete the 2024 Annual Report for the District. The motion was seconded by Josh and carried.

Jim motioned to approve Keller Associates task order #02 amendment #1 to increase the on-call engineering budget from \$15,000 to \$30,000. The original \$15,000 has been exhausted. The motion was seconded by Josh and carried.

The building location permit sign off for Jan Chapman (25 Outer Banks Dr) was discussed and the Board needed more information about the site plan. The matter was tabled.

Jim motioned to approve the building location permit sign off for Doug & Julie Heiskell (1068 Sherwood Beach Rd). The motion was seconded by Josh and carried.

Jake Copeland arrived at this point and took lead of the meeting.

Sean & Gretchen LaSalle submitted a service application for a garage with living quarters. Their project representative, Vilho Tuomala, attended the meeting on their behalf to discuss the project. He stated that the structure was approved by the County in September of 2021 and construction began the following year. Jake explained that the property was only assessed 1 ER (connection) at the time of the LID (2006) and due to the moratorium, that was implemented in October of 2021, the Board cannot approve a second connection for this property since the assessed connection is currently in use by the main house. Jim motioned to deny the application for service to the garage. The motion was seconded by Paul and carried.

Brian & Sandra Gump submitted an application for service for a garage with living quarters. The property was assessed 2 ERs (connections) at the time of the LID. Brian stated that they do have an RV dump already installed and they would be connecting the garage to that connection point. It was determined that a connection fee would be required to connect the structure to their existing tank as a connection fee had not been paid for the RV dump previously. A second ER will be billed once the structure is connected or two years from the date of application. Jim motioned to approve the application for Brian Gump. The motion was seconded by Paul and carried.

The Board, Chris and Jordan discussed medical benefits and which direction each of them wanted to go. Chris stated that he would like to keep receiving a medical stipend instead of starting a group insurance plan. The Board reviewed the medical plan quotes Jordan had acquired and decided to increase Chris's and Jordan's stipends to cover the premiums for each employee and their families and they can continue with private coverage instead of a group plan. Josh motioned to increase Jordan's stipend from \$674/month to \$2,113.55/month and Chris's stipend from \$400/month to \$1,450.00/month (Chris said to round down from \$1457.62 so it's an even number) which are the premium amounts for employees and families for the Regence Gold 1500 plan. The motion was seconded by Paul and carried. It was further stated that the District will continue to research medical benefit options and if something better is available this can be readdressed.

Paul motioned to approve holiday bonuses for Chris and Jordan, \$300 each. The motion was seconded by Jim and carried.

BOARD COMMENT

Paul asked about the lift station soft start and if there was an update on that project. Jordan stated Robert had the soft start in his possession and would bring it up that week. He also needed to program the automatic transfer switch at the other lift station while he was in the area. Jordan stated B&E Electric would be up on December 9th to install the soft start.

MAINTENANCE REPORT

Layne Sutton - pump float

Aila's - breaker tripped in the controller

Groves - had a contractor hit the power line to the pump

Blue Diamond – broken fitting on discharge line

Todd Prescott – move tank and reconnect, had to put in a new tank cause the old one shattered when it was removed. The customer is paying for the new tank.

Bonner County Road & Bridge – broken concrete valve boxes, billing repair to the county

Cyrus Azar – replace pump float

City Service Valcon propane needs to be put on keep full for the lift stations. Jordan will call to make the account adjustment.

Jim motioned to adjourn the meeting at 5:51. The motion was seconded by Josh and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District

Meeting Sign in Sheet

Dec 4, 2024

Print your first and last name below. Thank you!

1. Darryl Skjathaug
2. Vilho Tuomala Ramon Const Vilho@Ramco.com
3. Bill Pappas
4. CAROL NICHOLSON
5. TERI CARLSON
6. BRAN & SAM GUMP
7. ANTHONY BAUERLE
8. Frankne Durr
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.